



CITY OF SWEET HOME CITY COUNCIL MEETING MINUTES

September 08, 2026, 6:30 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

I. Call to Order & Pledge of Allegiance

The meeting was called to order at 6:30 PM.

II. Roll Call

PRESENT

Mayor Susan Coleman
Council President Josh Thorstad
Councilor Ken Bronson
Councilor Aaron Hegge

ABSENT

Councilor Chelsea Augsburger
Councilor Dylan Richards
Councilor Angelita Sanchez

STAFF

Jason Ogden, City Manager / Police Chief
Cecily Hope Pretty, Deputy City Manager
Angela Clegg, Planning & Building Manager
Megan Dazey, Library Services Director
Adam Leisinger, Special Projects Manager

III. Consent Agenda

Approval of Minutes:

- a) 2026-08-11 City Council Meeting Minutes
- b) 2026-08-25 City Council Executive Session Minutes
- c) 2026-08-25 City Council Meeting Minutes

Council President Thorstad moved to approve the Consent Agenda. Councilor Hegge seconded the motion. The motion carried by the following vote:

AYE: Coleman, Thorstad, Bronson, Hegge

NAY: None

ABSENT: Augsburger, Richards, Sanchez

IV. Recognition of Visitors & Hearing of Petitions

There were no visitors to be heard.

V. Old Business

- a) Public Hearing & Request for Council Action – Resolution No. 17 for 2026 – Naming 3101 Zelkova Street “Quarry Park”

City Manager Ogden stated that staff previously received consensus from City Council to proceed with the process for naming of publicly owned facilities for 3101 Zelkova Street to “Quarry Park.” He noted that the City complied with the required minimum 30-day publication period and a Public Hearing was necessary to continue the process to adopt the proposed name.

Mayor Coleman opened the Public Hearing at 6:32 PM.

There were no speakers to be heard.

Mayor Coleman closed the Public Hearing at 6:33 PM.

Councilor Bronson moved to approve Resolution No. 17 for 2026. Council President Thorstad seconded the motion. The motion carried by the following vote:

AYE: Coleman, Thorstad, Bronson, Hegge

NAY: None

ABSENT: Augsburger, Richards, Sanchez

VI. New Business

- a) Request for Council Action – Approving a Contract for City Prosecution Services

City Manager Ogden stated that the City issued a Request for Proposals for City Prosecution Services and received two responses, with Miller, Castleton & Flinn receiving the highest evaluation score and recommended for approval.

Councilor President Thorstad moved to approve the contract as proposed. Councilor Bronson seconded the motion. The motion carried by the following vote:

AYE: Coleman, Thorstad, Bronson, Hegge

NAY: None

ABSENT: Augsburger, Richards, Sanchez

- b) Request for Council Action – Approving the Equipment & Services Contracts for the Water Treatment Plant Generators Project

City Manager Ogden stated that installation of generators at the Water Treatment Plant were a current Council goal and were funded through a federal grant which included a local match. He noted that the contracts under consideration would cover the generators, engineering, construction, and other services to support completion of the project totaling \$946,842.

Councilor Bronson asked of the timeline for completion. Deputy City Manager Pretty stated that the procurement time for the generators was approximately nine months with additional time needed for construction but the City had recently received a two-year extension for completion from the federal government.

Council President Thorstad moved to approve the contracts as recommended. Councilor Bronson seconded the motion. The motion carried by the following vote:

AYE: Coleman, Thorstad, Bronson, Hegge

NAY: None

ABSENT: Augsburger, Richards, Sanchez

VII. Reports of Committees

Administration, Finance & Property Committee – Council President Thorstad

Community Health Committee – Councilor Bronson

Library Advisory Board – Councilor Augsburger

Park & Tree Committee – Councilor Hegge

Planning Commission

Area Commission on Transportation – Councilor Sanchez, Councilor Bronson (alternate)

Chamber of Commerce – Councilor Hegge

Council of Governments – Councilor Bronson, Councilor Sanchez (alternate)

Solid Waste Advisory Council – Councilor Richards

Councilor Hegge stated that the Harvest Festival still needed contestants for the Pie Competition if the competition was to take place. Planning & Building Manager Clegg stated that a minimum of two additional adults were needed to meet the minimum. Councilor Hegge recognized Public Works for their recent work in the local parks.

VIII. Department Reports

Library

- Library Report – August 2026

Planning & Building

Public Works

- Public Works Report – August 2026

Finance

Police

Director Dazey stated that donations were currently being accepted for a teen clothing drive that would be free for teen attendees.

IX. Reports of City Officials

City Manager's Report

City Manager Ogden recognized Dominic Valloni, Sean Hegge, and Tyler Rucker for their work in Sankey Park. He reminded everyone to be mindful of school buses returning to the streets. He highlighted Officer Garritt Bolkcom's new role as the School Resource Officer. He reminded everyone of the upcoming Harvest Festival.

Mayor's Report

Mayor Coleman recognized the 25th anniversary of September 11th and noted that the American Legion would host an event.

X. Council Business for Good of the Order

There was no business to be heard.

XI. Adjournment

There being no further discussion, the meeting was adjourned at 6:45 PM.

Mayor

ATTEST:

City Manager – Ex Officio City Recorder