



City of Sweet Home
3225 Main Street
Sweet Home, OR 97386
541-367-8969
Fax 541-367-1215
www.sweethomeor.gov

Staff Report – Ad Hoc Committee on Arts & Culture
Update on [RFP for Murals on Long Street & Main Street](#)

January 12, 2024

As of January 12, 2024, no proposals have been received for murals in response to the Request for Proposals (RFP) for Murals on Long Street and Main Street in Sweet Home posted via the City's OpenGov platform. To date, two questions have been received via the platform:

1. Q: Will artists be compensated for their work or is there only money for paint?
A: As of right now, we do not have money to compensate the artists, but we are still seeking funding opportunities related to this project so that may change. (received and answered 12/5/2023)
2. Q: Is the artist required to have an EIN (Employer Identification Number)?
A: No, an EIN is not required for submission/selection. (received and answered 1/11/2024)

Staff has utilized the New Era, social media, and the City of Sweet Home website to advertise the RFP.

A pre-proposal meeting was hosted by staff on Thursday, January 11th with two attendees, which included a local artist and a citizen who was interested in assisting with completing murals if an artist was selected.

As of the week of January 8, 2024, staff has identified \$2,000 within the City budget to support the mural program, which is recommended to be disbursed for up to four murals at no more than \$500 per mural. Additional grant funding may be available but currently, no additional funding has been identified. Staff will issue an addendum to the RFP during the week of January 15th to notify potential respondents of this funding. Disbursement recommendations will be at the discretion of the jury convened to select the mural artists.

Questions from potential applicants regarding the RFP may be submitted to Cecily Hope Pretty, Administrative Services Director, through January 31, 2024, at 3:30 PM. Proposals are due by February 15, 2024, at 3:30 PM and must be submitted electronically through the OpenGov platform.

Respectfully submitted,

Cecily Hope Pretty, MPA
Administrative Services Director