



City of Sweet Home
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Finance Department

To: City Council
Ray Towry, City Manager

From: Brandon Neish, Finance Director

Subject: Finance Department Monthly Report – June 2021

The Finance Department is responsible for the for the fiscal management of the City of Sweet Home. This includes accounts payable, payroll, general accounting, preparing the annual budget and the city's annual audit. This department also administers the city's assessment docket, coordinates employee's benefits and maintains financial records relating to grants and contracts. The following information represents the department's activities during the month of **June 2021**.

	June 2021	May 2021	YTD	Fiscal Year 2020	Prior Five- Year Average
<u>Accounts Payable</u>					
Chks printed	294	119	1,855	2,099	2,037
Exp. Total	\$1,876,082.03	\$591,744.39	\$9,730,359.03	\$9,419,358.90	\$7,448,251.05
<u>Passports</u>					
Processed	37	35	253	305	299*
Photos taken	36	40	243	225	250*
* Data back to August 2018					
<u>Lien Searches</u>	113	79	765	599	527

	June 2021	May 2021	YTD	Fiscal Year 2020	Prior Five- Year Average
Utility Billing					
Service requests	212	150	2,195	2,388	2,318*
New accounts	12	12	151	136	146*
Net account changes	+1	+3	+26	+19	+27*
Statements processed	3,201	3,187	38,649	37,199	36,640*
Past-due notices sent	819	790	10,890	12,213	11,678*
Accounts scheduled for turn-off	44	42	503	486	552*

Below is a list of the checks that were equal to or exceeded \$5,000 and their purpose (if not clear on check listing).

<u>Check No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>Fund</u>
92581	Bucher Municipal North America, Inc.	New sweeper	\$206,186.00	Streets (575)
92594	Ferguson Enterprises, LLC	Sankey Park, 10 th Ave proj & meters	\$ 9,278.25	Various
92595	Freedom Hill Church	CEIP	\$ 6,350.00	Economic Development (760)
92663	CMI Software Corporation	Justice licensing	\$ 14,500.00	Police (200)
92667	Day Management Corp.	Dispatch consoles	\$ 16,372.38	Police (200)
92710	Treetop Products, Inc.	Benches for Sankey Park	\$ 30,324.18	General Fund (100)
92769	CMI Software Corporation	Justice Connect license	\$ 9,984.00	Police (200)
92772	Correct Equipment	Water meters	\$ 71,473.46	Water Ops (500)
92773	Cues, Inc.	Transporter for sewer camera	\$ 14,896.98	Wastewater (550)
92775	Day Management Corp.	Dispatch radios	\$ 83,063.94	Police (200)