



**Quarterly Update January 2024 – March 2024**

**Finance Department**

- Monthly Utility Billings/Collections/Adjustments
  - January 1,297 residents billed \$249,924.65
  - February 1,288 residents billed \$201,730.67
  - March 1,291 residents billed \$178,766.20
  - Variances due to high water usage billed in January and high gas usage billed in January and February
- Monthly Accounts Payable/Vendor registrations
- Monthly Banking/Transfers/Reconciliations/Update signatures
- Bi-weekly Payroll Processing
- EOM TMRS Reports
- Monthly Sales and Use Tax Receipts and Reports
- Ad Valorem Tax Deposits
- FY23 Audit preparation and completion
- Quarter 2 Financials
- FY24 Budget preparations
- 2023 Series Tax Note payoff
- Vendor 1099s prepared and filed
- Workers Comp audit completed
- PFIA training
- Regular and Special Council Meeting attendance
- Community Center Rentals

Community Center Rentals YR- 2024					
DATE	EVENT TYPE	RENTAL AMT	CLEANING FEE	DEPOSIT AMT	DEPOSIT RETAINAGE
01/06/2024	BIRTHDAY PARTY	\$ 200.00	\$ 90.00	\$ 150.00	
01/27/2024	BIRTHDAY PARTY	\$ 200.00	\$ 90.00	\$ 150.00	
02/10/2024	FUNDRAISER		\$ 90.00		
02/15/2024	LUNCHEON	\$ 200.00	\$ 90.00	\$ 150.00	
02/17/2024	FD BANQUET		\$ 90.00		
02/18/2024	EMPLOYEE RENTAL		\$ 90.00		
02/22&23/24	LUNCHEON	\$ 250.00	\$ 90.00	\$ 100.00	
02/24/2024	SCHOLARSHIP BANQUET	\$ (125.00)	\$ (90.00)	\$ (100.00)	RENTER CANCELLED
03/02/2024	SISD EVENT		\$ 90.00		
03/21/2024	RICE BELT		\$ 90.00		
03/26/2024	LUNCHEON		\$ 90.00	\$ 150.00	
04/06/2024	CLASS REUNION	\$ 200.00	\$ 90.00	\$ 150.00	
Totals		\$ 925.00	\$ 900.00	\$ 750.00	



## Personnel Services

- No Unemployment claims
- Processed Workers Comp claims
  - 1 new
  - 1 ongoing
- New Hires – Public Works – 2 Full time; 1 Part time
- New Hires – Police Department 2 Full time
- Promotions - Public Works 1
- Separations – Public Works 2
- Separations – Police Department 1