



# AGENDA MEMO

## Business of the City Council City of Sweeny, Texas

<b>Meeting Date</b>	04.02.2024	<b>Agenda Item</b>	
<b>Approved by City Manager</b>	Yes	<b>Presenter(s)</b>	William Huebner, P.E., City Engineer – Strand Associates
<b>Reviewed by City Attorney</b>	No	<b>Department</b>	Engineering
<b>Subject</b>	Discussion and possible action on a request from Strand Associates to amend Task Order 22-01 to increase compensation.		
<b>Attachments</b>			
<b>Financial Information</b>	Expenditure Required:	Not known	
	Amount Budgeted:	General Fund: \$8,000 Enterprise Fund: \$3,500	
	Account Number:		
	Additional Appropriation Required:		
	Additional Account Number:		

### Executive Summary

Strand Associates has proposed an amendment to Task Order 22-01 – Ongoing Services to increase compensation from \$10,000 to \$25,000.

Because the sum budgeted for ongoing city engineer services is \$11,500, and the sum of fiscal year-to-date expenses for city engineer ongoing services is \$14,312.50, an amendment to the existing agreement is warranted.

Currently, staff does not have a year-end projection of ongoing engineering services that may be needed for the remainder of FY24, however knowing the specific task order compensation amount will help staff with budgeting.

As of March 25, 2024, on call city engineer services have been charged as follows:

FUND	ACCOUNT NO.	APPROVED FY24	YTD EXP	REMAINING
GENERAL	50-20-6275	\$8,000.00	\$4,937.50	\$3,062.50
ENTERPRISE	50-11-6260	\$3,500.00	\$9,375.00	-\$5,875.00

### Recommended Action

Staff recommends approval.

**Recommended motion:**

“I move we approve the amendment to compensation from \$10,000 to \$25,000 for Task Order 22-01.”