



# AGENDA MEMO

## Business of the City Council

### City of Sweeny, Texas

<b>Meeting Date</b>	04.02.2024	<b>Agenda Item</b>	
<b>Approved by City Manager</b>	Yes	<b>Presenter(s)</b>	Lindsay Koskiniemi, City Manager
<b>Reviewed by City Attorney</b>	No	<b>Department</b>	Public Works – Water Utility; Administration – Procurement, Grants
<b>Subject</b>	Discussion and possible action to select an engineering firm for the Drinking Water State Revolving Fund (DWSRF) application submittal for funding through the Texas Water Development Board (TWDB) for the City of Sweeny Water Improvement Project to provide for planning, permitting, environmental, design, and construction phase and other services necessary.		
<b>Attachments</b>	<ul style="list-style-type: none"> <li>- Sweeny Engineering Request for Qualifications Solicitation</li> <li>- Enprotech Hibbs &amp; Todd (EHT) Score Sheet</li> <li>- EHT Statement of Qualifications</li> <li>- Strand Associates Score Sheet</li> <li>- Strand Associates Statement of Qualifications</li> <li>- Bleyl Engineering Score Sheet</li> <li>- Bleyl Statement of Qualifications</li> </ul>		
<b>Financial Information</b>	Expenditure Required:	N/A	
	Amount Budgeted:	N/A	
	Account Number:		
	Additional Appropriation Required:		
	Additional Account Number:		

### Executive Summary

In January 2024, City Council directed the City Manager to post a request for qualifications for a manganese filtration system. The City took action to not only post the RFQ for engineering services related to water filtration and improvement but also to create a large-scale project leveraging a request for funding through the Texas Water Development Board from the Drinking Water State Revolving Fund.

On March 01, 2024, the City of Sweeny submitted the Project Information Form (PIF) required as the first step to prior to be invited to apply for funding assistance through the TWDB. Since the submittal of the PIF, the City has been notified that Sweeny’s project has been deemed acceptable for inclusion into the DWSRF Intended Use Plan and after the plan’s comment period on project priority listing ends, Sweeny will be invited to submit a full scale application. Email notification from TWDB attached.

The City advertised the RFQ (attached) from February 2024 to March 8, 2024 and received 3 statements of qualification from qualified engineering firms that include Strand Associates, Bleyl Engineering, and Enprotech Hibbs & Todd (EHT). All firms were evaluated on a scoring system with references checked by the evaluation team. The City mailed via certified USPS mail, invitations to apply to several Minority and Women Owned Business Enterprises (MWBE).



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Evaluations are provided with the firms' statements of qualifications. Qualifications were evaluated based on:

<u>CRITERIA</u>	<u>POINTS</u>
• Experience with Addressing Water Quality Issues, Especially Color Issues	40
• Capacity to Perform	40
• Familiarity with the City and TWDB	<u>20</u>
<b>TOTAL</b>	<b>100</b>

Firms scored the following:

EHT	91
Strand Associates	87
Bleyl Engineering	72

Staff felt that EHT had the edge in removal of secondary constituents from groundwater distribution systems through current technology, adherence to regulatory requirements with pilot programs, and experience with managing and administering TWDB applications for DWSRFs for distressed communities with actionable results.

#### **Recommended Action**

Staff recommends City Council authorize the City Manager to begin negotiations with Enprotech Hibbs & Todd for the DWSRF Water Improvements Project for Engineering Services.

Suggested motion:

"I move we authorize the City Manager to negotiate with Enprotech Hibbs & Todd for engineering services for the Drinking Water State Revolving Fund Water Improvement Project."