



CITY OF SWEENY

102 W. Ashley Wilson Rd. • PO Box 248 • Sweeny, Texas 77480 • P: (979) 548-3321 • F: (979) 548-7745

Quarterly Update January- March 2024; 2nd Qtr.

- **Developmental Services**

Permits Issued	89
Contractors Registered	25
Total Fees Collected for Permits This Quarter	\$12,690.58
Permits Closed Out/Archived	59
Licensed Inspections Completed	72
Reviews Completed; Initial/in house and codes review	8
Permits in process of being updated	
Commercial Projects in Progress	2
Gas Station Tanks Completed, Hospital	
Residential Homes in Progress	3
Awaiting Permits Pickups/Reviews Completed	4
Pre-Development, Construction, &/or Zoning Meetings	6
Replats Completed; 111 W 3 rd & Stark/EDC	2
911 Addressing Completions	2

- **Zoning**

BOC/ Council Joint Meeting- Rezone Request
Variance Requests (4)
Mixed Zone Research, Creation, Addition

- **Elections**

Applications, County Completion, Ballots
Completed the Clerks Call Elections Meeting
Early Voting is 04/22-04/27 & 04/29-04/30
Election Day 05/04/2024
 Position 1: Neal Bess Jr., Mark Morgan Jr.
 Position 3: Brian Brooks, Cerrington Massey
 Position 5: Rusty Lofton, Tim Pettigrew, Caniel “Shaun” Massey
Municipal Judge: Robert J. Foster

- **Communications**

▪ CTY’s Notifications Sent/Emails	9
▪ FB Notifications	41
▪ Website Updates	23

- **City Secretary**

▪ Public Information Requests Completed	24
▪ PIR & Your PD Webinar Completed	
▪ RCI/ Records Retention moved to new connex/setup/inventory	
▪ 221 boxes,45 Replats,99 Residential Plans,45 Commercial Plans in Records Connex	
▪ RCI onsite and picked up 35 boxes for destruction 01/22/2024	
▪ (6) Council Meetings: Agenda/Packet Creation, Minutes Completed	
▪ (1) Ordinance, (1) Amendment & (3) Resolutions	
▪ (8) Proclamations Generated	
▪ Completed Public Funds Investment Act Training; Required CE Credits every two years	
▪ TMCCP Webinar Completed—Required for Clerks Certification Program	
▪ MuniCode Trainings Given: 2	



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- **Municipal Court**

Tickets Processed	85
Number of Payments Received	156
Warrants Recalled	36
Warrants Issued	37
Cases Closed	102
Total Amount Collected	\$30,054.59

- Created Confidentiality Policy; Adopted 03/25/24; Required to be in place by 05/01/2024
- FTA/VPTA Forgiveness Program Established
- Active Warrant List Uploaded to Website; Communications on FB of FTA/VPTA Forgiveness
- Perdue Brandon, Collection Agency letters sent out this quarter
- Initial Appearance Court Hearings Held 6
- Showcause Hearings Held 3
- Pre-Trails Held 1-- 02/07/2024

- **General**

- 2 RFP's completed for Janitorial Services
- (12) General Deposits Completed
- Applied/obtained for TxDot permit- Pride Day Parade/Beautification
- Interviews completed for PW Administrative Assistant/Office Manager
- Attended Bid Opening & Update Meeting for GLO Project
- Attended Pre-Construction meeting for Main Street Water Line Project