



AGENDA MEMO

Business of the City Council

City of Sweeny, Texas

Meeting Date	03/17/2026	Agenda Items	
Approved by City Manager	Yes	Presenter(s)	City Manager
Reviewed by City Attorney		Department	Grants / Water Infrastructure
Subject	Discussion and possible action authorizing the issuance of a Request for Qualifications (RFQ) for professional grant writing services for the Texas Water Development Board (TWDB) Water Supply and Infrastructure Grant (WSIG) related to the City's water quality and well conversion reliability project.		
Attachments / Supporting documents			
Financial Information	Expenditure Required:	N/A	
	Amount Budgeted:	N/A	
	Account Number:		
	Additional Appropriation Required:		
	Additional Account Number:		

Executive Summary

The City is preparing to seek grant funding through the Texas Water Development Board's Water Supply and Infrastructure Grant (WSIG), a one-time statewide funding program supporting water supply and water infrastructure improvements. The City intends to submit a competitive WSIG application for a project that includes placing the City's emergency-use municipal well into full-time operational status and designing and installing a filtration and aeration system for improved water clarity and softening within the city-wide distribution system.

To ensure a compliant, complete, and competitive WSIG application, the City must procure professional grant writing and application management services. The issuance of a Request for Qualifications (RFQ) is required to solicit qualified firms with demonstrated TWDB experience and the ability to coordinate with City staff and engineering team.

Recommended Action

To Approve: move to authorize City staff to issue and advertise a Request for Qualifications (RFQ) for professional grant writing services for the TWDB WSIG Well Conversion and Water Quality Improvement Project, and to authorize the City Manager, or designee, to carry out all necessary actions associated with the solicitation process.