



CITY OF SWEENY

102 W. Ashley Wilson Rd. • PO Box 248 • Sweeny, Texas 77480 • P: (979) 548-3321

CITY SECRETARY

1st Quarter FY 24/25; Spanning October 01- December 31, 2024

COUNCIL ITEMS

Council Meeting Agendas, Packets, Minutes	4
Ordinances passed	1
Resolutions passed	3
Proclamations/Certificates Generated	4
De-Annexation Completed	
Fee Schedule – Proposed/ Research	

GRANT &/OR REIMBURSEMENT OPPORTUNITIES

TDEM Cost Overrun Generated & Submitted; TDEM Quarterly Reporting Hurricane Beryl; FEMA Submittals, Uploads, Claim Requests; Letters Generated-3	7 Mtgs.
TWDB Meetings	2
TxDot Transportation Alternatives Meetings	2

ELECTIONS

2 Meetings Attended; Candidate Packets Completed/ Required Postings Completed
---1st Day to File is 01/15/2025

OTHER ITEMS

Public Information Requests Completed	24
Records Retention Working/ RCI labeling completed	100 boxes worked
Texas Attorney General PIR Completed; Sales Tax Allocations	
General Deposits Completed	11
Christmas Party Preparations & Setup	

COMMUNICATIONS

CTY Notifications	12
FB Notifications	32
Website Updates; Elections pages (2), Court Updates, EDC & SBC uploads, Newsfeed Updates, Calendar Updates for the new year, 2025 Upcoming Changes to department pages	220

DEVELOPMENTAL SERVICES

Permits Issued	89
Contractors Registered/ Fees Collected	19 / \$250.00
Total Fees Collected for Permitting- (Report Attached)	\$17,771.35
Licensed Inspections Completed	45
Commercial Plan Reviews	2
Commercial Projects in Progress	4
Residential New Construction in Progress (ground up)	8
Replats Completed	2
Variances Completed	4
Rezone Completion pursuant to Variances Granted	1



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MUNICIPAL COURT

Tickets Processed	117
Number of Payments Received	84
Warrants Recalled	166
Warrants Issued	39
Cases Closed; Normal Operations	65
Total Amount Collected	\$15,470.88
Total Amount Retained by the City of the Collected this Quarter	\$9,365.08
Initial Appearance Hearings	6
Show Cause Hearings	3
Pre Trial Hearings	2
Animal Seizure Hearings	2
Cases Closed due to Retention Purge	317
Youth Diversion Plan Researched/Standing Order Completed; Implementation required by 01/01/25	
Joint Municipal Court Meeting with City of WC & City of Brazoria completed	
Court Security Meeting Held Jointly with PD, Prosecutor, & Administration	

GENERAL RENTALS

Community Center Rentals	15
Seniors Building Annual Renters Utilizing the Center (not including Actions)	9