



Executive Director's Quarterly Report

The following is a general summary of my activity: March 14 to April 14

Administration: Continue to work with Altamira in moving forward to get road and utilities extended at the Industrial Park. Continue to work with Windy Byrd and the students on the Proud Publication of the Sweeny EDC. Helping the Chamber with billing, answering phone and prepare for banquet.

Networking/Meetings:

Mar 16 – Webinar Food Trucks 101 - Taking your business on the Road

Mar 21 – Attended City Council meeting

Mar 28 - Professional on Heels Women's Luncheon

Mar 28 – Professional Head Shots for Website

April 4 – CAP meeting

April 5 – The Alliance Quarterly Membership meeting

April 5 – Met with Colby from Altamira

April 10- Met with Frank, Editor, EDC Magazine

April 11 – Attended Leadership meeting at City Hall

April 12 – Spoke with Elvira owner of 123 Main Street – about Block Grant – she wants to open a Mexican restaurant.

April 14 – Attended ribbon cutting for Byrd Brothers

Industrial Park:

Business Improvement/Incentive Applications/Block Grant: Gave Block Grant to Elvira to improve awning and improve façade.

The following is a general summary of my activity: April 15 to May 8

Administration: Continue to work with Altamira in moving forward to get road and utilities extended at the Industrial Park. Continue to work with Windy Byrd and the students on the Proud Publication of the Sweeny EDC. Helping the Chamber with billing, answering phone and preparing for banquet.

Networking/Meetings:

April 24 – Office smell started working from home

April 25 – Bring Back Main Street in Rosenberg

April 25 – Attended City Council meeting

May 1 – Monthly meeting with Lindsay

May 8 – Attended Business Practicum Scholarship Panel meeting

Industrial Park:

Business Improvement/Incentive Applications/Block Grant: Spoke with Elvira about her Block Grant still getting everything together.

The following is a general summary of my activity: May 8 to June 12

Administration: Continue to work with Altamira in moving forward to get road and utilities extended at the Industrial Park. Continue to work with Windy Byrd and the students on the Proud Publication of the Sweeny EDC. Helping the Chamber with billing, answering phone. Working on 4th of July event. Moving things out of the office. Working from home.

Networking/Meetings:

May 11 – Helped and attended Sweeny Chamber Banquet

May 15 – Attended Sweeny Scholars Luncheon

May 16 – Meeting with students for magazine/attended City Council meeting

May 25 – Met with Lauren at Marsh Vet Clinic to discuss Block Grant

June 7 – Met with Cecil from Stark Inc.

June 8 – Meeting with Altamira and Hilcorp

Industrial Park:

Updating plat for Trilogy Resources, LLC.

Business Improvement/Incentive Applications/Block Grant: Awarded Block Grant to Elvira Alvarez for Mexican Restaurant. Conversations with Debbie Williams from Sweeny Tire and Auto. They need a grant for 2 automatic lifts and electrical upgrade. Sent letter of default to Flash Fitness, Liz Flash and Lecta Johnson.