



Quarterly Update April-June 2023

- **Permitting & Inspections**

Permits Issued	96
Contractors Registered	37
Permits Closed Out	126
Licensed Inspections Completed	61
Replats Completed	2
Variance Requests	1
911 Addressing Completions	1
Large Scale Projects in Progress	3
Residential Homes in Progress	2
Inground Pools in Progress	3
Termite Spraying EDC Building/Unlock/Stay While Completed	

- **Communications**

CTY’s Notifications Sent/Emails /Facebook Posts Regarding leaks/water/etc.
 Website Additions/Updates/Replacements
 Consumer Confidence Report URL Completed, Posted, Delivered
 RFP’s Posted online

- **City Secretary**

- (3)RFP’s Created, Posted to Website/Facts, & Bid Openings; Disaster Grant Admin Services, Debris Removal & EM Services, & Monitoring Services
- (6) Council Meetings Attendance, Agenda Creations, Minutes Completed & (1) CIP Session/ Setup for event/Attendance
- BCCA 05/06/2023 Setup, Take down, Ordering, Completion, Invoicing Cities
- (8) Ordinances/Resolutions
- (5) Proclamations Generated
- (16) Public Information Requests Completed
- Elections Process Completed Including: Orders, Notifications, Ballot Drawing, Required Postings, Newly Elected Setups
- CCPD/SEDC re-allocations Completed: Texas Comptrollers Office
- Budget Prep Work/Meetings
- (8) General Deposits

- **Municipal Court**

Tickets Processed	60
Number of Payments Received	49
Warrants Recalled	13
Warrants Issued	154
Cases Closed	38
Initial Appearances Held	6
Show Cause Hearings Held	4
Pre Trials Held	1