



# CITY OF SWEENY

102 W. Ashley Wilson Rd. • PO Box 248 • Sweeny, Texas 77480 • P: (979) 548-3321

## CITY SECRETARY

### MONTHLY DEPARTMENTAL UPDATE September 01-30

Ending Q4 for the FY 24/25

## COUNCIL ITEMS

|                                                                          |   |
|--------------------------------------------------------------------------|---|
| Council Meeting Agendas, Packets, Minutes Created/Completed              | 2 |
| Capital Improvement Committee Applications created/accepted/submitted    |   |
| New Board Created- Implementation & Agenda Creations                     |   |
| Ordinances Completed & Codified                                          | 5 |
| Letters Drafted/Sent to Apt. Complexes pursuant to Ord.25-111            |   |
| Completion of FY 25/26 Budget/Tax Rate                                   |   |
| De-Annexation Completion/Filings Completed                               |   |
| Resolutions Completed                                                    | 1 |
| Proclamations                                                            | 1 |
| NEW Agenda Posting Requirement Dates in Force- Updated Posting Schedules |   |

## GRANTS/ FUNDING OPPORTUNITIES

CDBG Reallocation of Funding  
LMI Surveys Completed/Recalculated  
CDBG New Application Completed & Submitted with Budget & Scope  
FEMA Recovery Transition Meeting Completed- CATA 09/05/25  
FEMA CATA award received 09/17; closeout in progress

## PIA's

|                                                       |   |
|-------------------------------------------------------|---|
| Public Information Requests Completed                 | 4 |
| Attorney General Opinions Requested Awaiting Response | 3 |
| Attended PIA Course Online-TML; 09/18/25              |   |

## COMMUNICATIONS

Website Updates, Changes, Additions, Replacements of Files, Calendar Updates,  
Newsfeeds, Posting Requirements, Closures, Etc.  
Updates to FY 25/26 Budget/Tax Rate Required Postings

## GENERAL

Fundview Conversions Meetings/Information In Progress  
City Hall Re-Keyed  
End of Fiscal Year Closeout Processing  
Retention Annual Inhouse Completion Started for FY24/25  
Contract negotiations- End of FY

## ELECTIONS

Elections Law Seminar Completed- Legislative Updates 09/25/25  
Elections Packet Started  
Elections 2026 Calendar Completed/Reservations