

# City of Sweeny -- 5 Year Work Plan & Resource Guide

June 2023 - June 2028

	Short-term		Mid-term		Long-term
	Next 6 Months		1-2 Years		3-5 Years
<b>PRIORITY PROJECTS</b>					
PW 1	Drainage: Pull ditches; Document repeat complaint / flooding areas	PW 4	Brine System	PW 9	Implement Master Plans
PW 2	Water: Implement water line flushing program	PW 5	SCADA		
PW 3	Clean up area around water tower	PW 6	SOPs and Maintenance Plans with training		
		PW 7	Streets - Flashing street sign by hospital		
		PW 8	Water and Sewer Master Plan		
HR 1	Develop an Employee Pride Program	HR 3	Classification and Compensation Study	HR 6	
HR 2	Revise Personnel Policy for compliance with state law and City Charter	HR 4	Standardized pay / Step plan		
		HR 5	Targeted recruitment strategy to minimize turnover		
F1	Adopt FYE 24 Budget	F2	Begin planning and budgeting for new Accounting software / ERB	F4	Transition to new accounting software
		F3	Adopt Financial Policies - Purchasing, Investment, Fund Balance		

	Short-term		Mid-term		Long-term
	Next 6 Months		1-2 Years		3-5 Years
ED 1	Install Downtown art project / Host Pop-up Beautification Day	ED 4	Develop a plan to demolish and redevelop unsafe structures (Community Revitalization Plan)	ED 7	
ED 2	Hold joint visioning and strategy session between City, EDC, and Board of Commissioners)	ED 5	Evaluate the possibility of offering a homestead exemption		
ED 3	Revise ordinances to allow sale of beer, wine, and liquor in commercial districts. Match to state law of at least 300' from school, church, etc.	ED 6	Adopt a Joint City/EDC Economic Development Strategy to include, but not limited to: Business recruitment and retention, Downtow revitalization, Neighborhood revitalization through infill development		
F1	Sell EDC building	F5	Refresh Community Center		
F2	Repurpose Public Works "back shop"	F6	Rebuild Animal Shelter		
F3	Clean up and freshen up Wastewater and Water Treatment Plants	F7	Install cameras at Wastewater Treatment Plan and Water Treatment Plant		
F4	Develop a Pride Program for City facilities including a maintenance schedule	F8	Install key card access at all City facilities		
		F9	Develop a Facilities Master Plan		
P1	Disc golf tee boxes	P3	Install shade over playground equipment at both parks	P5	Sports Complex

	Short-term		Mid-term		Long-term
	Next 6 Months		1-2 Years		3-5 Years
P2	Revise signage to change traffic flow and improve safety	P4	Develop a Parks Master Plan to include, but not limited to: restrooms at both parks, an interconnected trail network, tree planting, etc.)	P6	
DS 1	Develop user-friendly forms, applications, and checklists	DS 2	Comprehensive Plan	DS 5	Initiate a "Code of the Month" program to educate citizens about code compliance
		DS 3	Revise land use regulations (zoning, subdivision regulations, etc) to implement Comprehensive Plan		
		DS 4	Develop FAQ Fact Sheets		
AD 1	Records Room	AD 1	Develop a plan to digitize records	AD 4	Codification
AD 2	Work with Special Counsel to revise charter to come into compliance with state law	AD 2	Develop a plan to rotate / replace computers (citywide)		
		AD 3	Adopt policies and procedures: Purchasing, Safety, Personnel, Investment, Development review, Fund balance, Fleet, IT		
		AD 4	Review all ordinances, policies, for conflict among documents and conflict with state and federal laws. Revise accordingly.		

	Short-term		Mid-term		Long-term
	Next 6 Months		1-2 Years		3-5 Years
		ES 2	Create clear avenues to access community information and education opportunities.		
		PD 1	Establish reserve fund for new radios		
		PD 2	Software		