



## Sweeny Police Department

Est. 1909 † Home of the Unknown Soldier  
123 N. Oak Street † Sweeny, Texas 77480  
Dispatch | 979-548-3111 † Office | 979-548-3112  
Brad Caudle, Chief of Police



09/12/2022

Reatta,

Hope you're doing well. I have two requisitions that this memo is attached to. In both cases I have been asked if we can prepare a check, one for C&M Graphics for half of the quote and one for Precision Repair for parts. This request was in order for these two businesses to be able to purchase the parts/material needed to complete the projects. Both businesses have run into financial hardships due to the rising costs of material.

Precision repair – Up front check for parts in the amount of \$1,885.39 (Unit 314)

C&M Graphics - Up front check for material in the amount of \$642.50 (PD Building/Court)

The remainder balances will be paid upon completion of the work.

Thank you for any help you can give

Sincerely,

Brad Caudle

Chief of Police

Sweeny Police Department

Email: [bbcaudle@sweenytx.gov](mailto:bbcaudle@sweenytx.gov)



# CITY OF SWEENY Purchase Requisitioning

102 W. Ashley Wilson Rd. • PO Box 248 • Sweeny, Texas 77480 • P: (979) 548-3321 • F: (979) 548-7745

## Section I – General Information PURCHASE ORDER # BC-22-0227 (Assigned by City Manager or designate)

(A) Requisition Number: BBC-09122022 (B) Requisition Date: 09/12/2022  
 (C) Expenditure Line Item: 6730 (D) Requisitioned By: B. Caudle  
 (E) Total Amount of Purchase \$3,255.39 (F) Recommended Vendor: Precision Repair

## Section II – HUB Contract Documentation (expenditures \$3,000.01 - \$49,999.99)

In compliance with Chapter 252.0215 of the Texas Local Government Code, the department originating this purchase requisition or the Buyer certifies that:

### SELECT ONLY ONE

(G) The following Brazoria County Historically Underutilized Businesses were identified and contacted concerning this purchase

HUB #1	HUB #2

(H) No applicable Brazoria County HUBs were identified from the Comptroller of Public Accounts listing; therefore, the City is exempt from HUB contact requirements for this purchase.

(I) Purchase is exempt from HUB contact requirements because it is covered under General Exemption Number \_\_\_\_\_. (Refer to the instructions for a list of the General Exemptions)

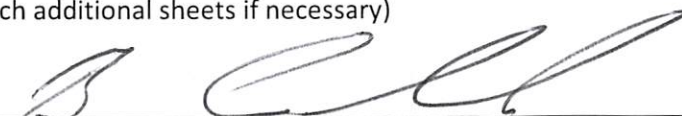
## Section III – Competitive Quotation Documentation

Competitive quotations are generally require for cooperative, emergency, sole source or single source purchases, with justifications/sole source documentation, and approval.

(J) Cooperative Purchase?  Yes  No PSA/Contract # \_\_\_\_\_  
 (K) Sole Source?  Yes  No  
 (L) Single Source?  Yes  No  
 (M) Emergency Purchase?  Yes  No  
 >If yes, City Manager authorization \_\_\_\_\_

		Quotation #1	Quotation #2	Quotation #3	Quotation #4	Quotation #5
(N)	Name of Company					
(O)	Telephone Number					
(P)	Contact Person					
(Q)	Email Address					
(R)	Total Price Quoted					
(S)	Quotation #					

(T) Justification for sole/single source, emergency purchase or recommendation of vendor other than low quote (attach additional sheets if necessary)

  
 \_\_\_\_\_  
 Department/Buyer Signature

09/12/2022  
 \_\_\_\_\_  
 Date

PO BC-22-0227



**PRECISION REPAIR**

105 east 5th st.  
Sweeny, TX 77480  
Phone: (361) 935-7329  
4precisionrepair@gmail.com

**Sweeny PD**

**BRAD CAUDLE**  
+1 (979) 548-3112

**VIN:**  
**Vehicle:** 2014 Chevrolet Tahoe PPV 5.3L, V8, Flex, VIN 0, Des LMG, 320HP, USA

**Repair Order:** 000096  
**Created:** 09/07/2022 2:05 PM  
**Printed:**  
**Technician(s):** John Hessong  
**Written by:** John Hessong

**License:**  
**Fleet No.:** 314  
**Odometer:**  
**Customer**  
**Notes:**

**Engine low oil pressure**

Number	Type	Part#/Op Code	Description	Quantity	Unit Price	Total Cost
1	Part		Oil pump	1.00	\$ 205.07	\$ 205.07
2	Part		Camshaft	1.00	\$ 579.64	\$ 579.64
3	Part		Lifter	2.00	\$ 89.81	\$ 179.62
4	Part		Cam bearings	1.00	\$ 62.09	\$ 62.09
5	Part		Head gasket set	1.00	\$ 449.14	\$ 449.14
6	Part		Oil pan gasket	1.00	\$ 105.07	\$ 105.07
7	Part		Timing cover gasket set	1.00	\$ 83.03	\$ 83.03
8	Part		Oil pressure sensor	1.00	\$ 106.76	\$ 106.76
9	Part		Thermostat	1.00	\$ 24.35	\$ 24.35
10	Part		Oil and filter	1.00	\$ 48.67	\$ 48.67
11	Part		Coolant	1.00	\$ 22.95	\$ 22.95
12	Part		Sealants and cleaners	1.00	\$ 19.00	\$ 19.00
13	Labor		R&l engine and replace cam bearings			\$ 1,190.00
14	Fee		Machine shop fees	1.00	\$ 180.00	\$ 180.00
<b>Job Total:</b>						<b>\$ 3,255.39</b>

**Total Jobs Cost: \$ 3,255.39**

**Parts \$ 1,885.39**  
**Labor \$ 1,190.00**

	<b>Tax</b>	<b>\$ 0.00</b>
	<b>Shop Supplies &amp; Hazardous Materials</b>	<b>\$ 0.00</b>
	<b>Fees</b>	<b>\$ 180.00</b>
	<b>Grand Total</b>	<b>\$ 3,255.39</b>

I hereby authorize the repair work herein set forth to be done along with the necessary materials and agree that you are not responsible for loss or damage to vehicle or articles left in vehicle. In case of fire, theft, or any other cause beyond your control or for delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I hereby grant you and your employees permission to operate the vehicle herein described on streets, highways, or elsewhere for the purpose of testing and/or inspection.

*Unless otherwise provided by law, the seller (above named entity) hereby expressly disclaims all warranties, either express or implied, including any implied warranty of merchantability or fitness of particular purpose, and neither assumes nor authorizes any other person to assume for it any liability with the sale of said products. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount or repairs thereto.*

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**CITY OF SWEENY**

PO BOX 248  
SWEENY, TEXAS 77480  
Phone: (979) 548-3321  
Fax: (979) 548-7745  
sweenytx.gov

**PURCHASE ORDER**

**BC-22-0227**

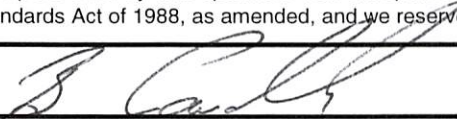
**DATE** 9/12/2022

VENDOR	PURCHASING INFORMATION	
Precision Repair	Requisition:	BBC-09122022
105 E 5th St.	Funding:	#24-6730
Sweeny, Tx 77480		

ITEM #	DESCRIPTION	QTY	UNIT PRICE	TOTAL
INV# 000096	Oil Pressure Parts	1	\$1,885.39	\$1,885.39
	Labor	1	\$1,190.00	\$1,190.00
	Fees	1	\$180.00	\$180.00
<b>TOTAL</b>				<b>\$3,255.39</b>

**Comments or Special Instructions**

**IMPORTANT:**  
Above Order Number must appear on all correspondence, invoices, packages and shipping papers. Notify us immediately if you are unable to ship complete order by date specified. Your acceptance of this order is your warranty to us that you are complying with the U.S. Fair Labor Standards Act of 1988, as amended, and we reserve the right to refuse merchandise not in strict accordance with this order.

  
Purchaser Signature

9/12/2022  
Date