



Quarterly Update July -September 2023

- **Permitting & Inspections**

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|---|------------|
| Permits Issued | 76 |
| Contractors Registered | 22 |
| Total Fees Collected Permits/Reg This Quarter | \$8,363.15 |
| Permits Closed Out/Archived | 89 |
| Inground Pools Completed | 3 |
| Licensed Inspections Completed | 69 |
| Reviews Completed | 6 |
| Replats Completed | 2 |
| Variance Requests | 2 |
| 911 Addressing Completions | 1 |
| Large Scale Projects in Progress | 4 |
| Residential Homes in Progress | 3 |

- **Communications**

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| CTY's Notifications Sent/Emails & FB posts regarding | 12 |
| Website Uploads/Updates/Replacements/Removals | 31 |

- **City Secretary**

- (3)RFP's Completed Disaster Grant Admin Services, Debris Removal & EM Services, & Monitoring Services
- (2) Bid Openings; Emergency Generator – Twice/Re-opened
- GLO Postings-2
- (10) Council Meetings: Agenda/Packet Creation, Minutes Completed
- (2) Ordinances; Ordinance Research -4
- (4) Resolutions
- (4) Proclamations Generated
- (17) Public Information Requests Completed
- Budget Prep Work/Meetings; Tax Rate/Budget Postings/Publishings/State Requirements
- Prepared/updated documents for the MyGov Migration in October
- (11) General Deposits
- Updated Records Room Files as of 09/01/2023; **RCI coming week of October 23rd**

- **Municipal Court**

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|-----------------------------|----|
| Tickets Processed | 53 |
| Number of Payments Received | 96 |
| Warrants Recalled | 22 |
| Warrants Issued | 65 |
| Cases Closed | 58 |
| Court Hearings Held | 10 |