



CITY OF SWEENY

102 W. Ashley Wilson Rd. • PO Box 248 • Sweeny, Texas 77480 • P: (979) 548-3321

CITY SECRETARY

2nd Quarter FY 24/25; Spanning January – March 31, 2025

COUNCIL ITEMS

Council Meeting Agendas, AgMemos, Packets, Minutes	4
Ordinances passed	4
Resolutions passed	2
Proclamations/Certificates Generated	5
Fee Schedule Updated; Reflective Online	
BCCA Held 02/19/2025; Setup, Completion, Invoicing, & Receivables	

GRANT &/OR REIMBURSEMENT OPPORTUNITIES

TDEM Cost Overrun Submitted; TDEM Quarterly Reporting; Closeout Started	
FEMA Site Inspections Completed; FEMA & TDEM; structures claimed	
Hurricane Beryl FEMA Submittals & Meetings Biweekly	
ARPA SLFR Webinar	
CDBG Cancellation of Pecan Street Project Generated/Completed	
Grantworks Pre GLO Audit Completed onsite—Ave A Project	
GLO Audit Completed- Ave A Project	

ELECTIONS

Applications Generated, Accepted, Posted, Notices Completed—Full Process	
GENERAL ELECTION is 05/03/2025	

OTHER ITEMS

Public Information Requests Completed	17
General Deposits Completed	7
Employee Evaluations Completed	
Release of Lien Completed/ Filed with County Clerk's Office	
Btel Internet and Phones Switchover was completed	
Application submitted to TxDot for the Parade Permit, Pride Day	

COMMUNICATIONS

CTY & FB Notifications Completed	20 /41
Website Updates Completed: Changes, Additions, Replacements of Files, Calendar Updates, Newsfeeds, Posting Requirements, Etc.	
Boil Water Notice/Rescind & Public Notifications completed, TCEQ submittals	

DEVELOPMENTAL SERVICES

Permits Issued	86
Total Fees Collected for Permitting- (Report Attached)	\$15,365.64
Licensed Inspections Completed	33
In house Inspections Completed by COS	57
Commercial Projects in Progress	4
Residential New Construction in Progress (ground up)	9
Pre Development Meetings	4
Updated Permitting Fees pursuant to recently adopted fee schedule- Paper permit apps updated; Computer application updated to reflect, & Replacements completed online of newly updated applications on website	



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MUNICIPAL COURT

Tickets Processed	89
Number of Payments Received	109
Warrants Recalled	43
Warrants Issued	49
Cases Closed; Normal Operations	163
Cases Closed due to Retention Purge	39
Total Amount Collected	\$21,072.04
Total Amount Retained by the City of the Collected this Quarter	\$11,949.51
Initial Appearance Hearings	6
Show Cause Hearings	3
Pre Trial Hearings	1
Court Security Meeting Held 03/31/2025 Jointly with Judge, PD, Prosecutor, & Administration	
Fine amounts updated pursuant to Judges' approval after recent in-house audit completed	
Retention Purge- Final Phase in Progress, to be completed next quarter; Closeout of Old System prior to Incode	
Collections Audit & meeting with Perdue Brandon Completed	

GENERAL RENTALS

Community Center Rentals	14
Locks re-keyed at the Community Center/ Meeting Room	
Seniors Building Annual Renters Utilizing the Center (not including Actions)	7
Meeting with Actions; Attendance had declined	