



**Strand Associates, Inc.®**  
1906 Niebuhr Street  
Brenham, TX 77833  
(P) 979.836.7937  
[www.strand.com](http://www.strand.com)

November 20, 2025

Mr. David Jordan, City Manager  
City of Sweeny, Texas  
102 West Ashley Wilson Road  
Sweeny, TX 77480

Mr. Blake Matzke, Project Manager  
Matula & Matula Construction, Inc.  
122 West Way, Suite 325  
Lake Jackson, TX 77566

Re: GLO-MIT Sanitary Sewer Improvements  
GLO Contract No. 22-082-007-D205  
Contract 1-2023  
City of Sweeny, Texas

Dear David and Blake,

In accordance with Article 24 of the General Conditions and based on the comments received by Strand Associates, Inc.® from City of Sweeny on November 18, 2025, this letter is a Final Certificate of Substantial Completion for Contract 1-2023. This certificate includes by reference the Preliminary Certificate of Substantial Completion dated November 18, 2025, and the punch List of Items to be Completed or Corrected that was enclosed with that certificate. Enclosed with this certificate are additions to the List of Items to be Completed or Corrected.

The Preliminary Certificate of Substantial Completion fixed the Substantial Completion date at November 11, 2025.

Please call 979-836-7937 if there are any questions.

Sincerely,

STRAND ASSOCIATES, INC.®

Morgan E. Ruiz, P.E.

Enclosures

c/enc: Matt Yentz, Strand Associates, Inc.®

TBPE No. F-8405  
TBPLS No. 10030000

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November 18, 2025

Mr. David Jordan, City Manager  
City of Sweeny  
102 West Ashley Wilson Road  
Sweeny, TX 77480

Re: GLO-MIT Sanitary Sewer Improvements  
GLO Contract No. 22-082-007-D205  
Contract 1-2023  
City of Sweeny, Texas

Dear David,

In accordance with Article 24 of the General Conditions, the above-referenced project was inspected on November 12, 2025.

Based on this inspection, we have included in this preliminary certificate a date of November 11, 2025, for Substantial Completion of the project.

A punch List of Items to be Completed or Corrected, which were noted during this inspection, is enclosed.

At the time of delivery of the Preliminary Certificate of Substantial Completion, ENGINEER will deliver to OWNER and CONTRACTOR a written recommendation as to the division of responsibilities pending final payment between OWNER and CONTRACTOR with respect to security, operation, safety, maintenance, utilities, insurance, and warranties. It is our recommendation that all the requirements of the Contract Documents be followed as to division of responsibilities between OWNER and CONTRACTOR, and it is not our intent to change any of these requirements through the following recommendations.

Contract Bonds and Insurance requirements are included in Article 6 and 26 of the General Conditions and Supplementary Conditions. As specified in Article 6d of the General Conditions, the Performance and Payment Bonds shall remain in effect at least until 1 year after the date when final payment becomes due.

As specified in Article 26b of the General Conditions and 7F Supplemental General Conditions, CONTRACTOR shall continue to provide Contractor's Liability Insurance for the complete project until final payment is made and during correction period when CONTRACTOR is completing its Contract obligations and include completed operations coverage for a period of 3 years after final payment.

Concerning site security, we recommend that OWNER be responsible for overall security of the site. OWNER shall allow CONTRACTOR reasonable access to complete work.

Concerning operation and maintenance, we recommend that OWNER be responsible for operation and routine maintenance of the facilities. In the case of equipment, OWNER shall be responsible for operation and routine maintenance from the date of Substantial Completion.

TBPE No. F-8405

TBPLS No. 10030000

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Mr. David Jordan, City Manager  
City of Sweeny, Texas  
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Concerning safety, we recommend that OWNER be responsible for safety of its work and operations and that CONTRACTOR be responsible for its work and operations. Occupational Safety and Health Act of 1970 and other federal and state requirements apply to both parties.

Concerning utilities, OWNER shall provide all utilities from the date of Substantial Completion.

Contract correction period is included in Article 9b of the General Conditions and Supplementary Conditions. Beneficial occupancy or use by OWNER does not constitute acceptance.

Please call 979-836-7937 if there are any questions.

Sincerely,

STRAND ASSOCIATES, INC.®



Morgan E. Ruiz, P.E.

Enclosure

c/enc: Blake Matzke, Matula & Matula Construction, Inc.  
Matt Yentz, Strand Associates, Inc.®



List of Items to be Completed or Corrected  
GLO-MIT Sanitary Sewer Improvements  
GLO Contract No. 22-082-007-D205  
Contract 1-2025  
City of Sweeny, Texas

Original List Date: November 12, 2025 Updated List Date: November 18, 2025

A. General

1. Provide the As-Built Drawings.
2. Provide the Consent of Surety for Final Payment.
3. Provide the Affidavit of Bills Paid.
4. Submit the final pay request.
5. Submit Change Order No. 5 with the finalized items.

B. Manholes

1. Install a stainless steel backflow preventer to Manhole (MH)-7 in place of the bolt-down lid.
2. Install grout inside MHs-20 and -23. The asphalt paver shifted the lids.
3. Install mesh screens to MHs-1, -3, and -4 to prevent insects and animals from entering the vent.
4. Install concrete onto the base of the vent on MH-1 to secure the vent onto the concrete collar.
5. Grout and vacuum test MH-29.
6. Verify the flowlines between MHs-26 and -27

C. Road Repair

1. Install concrete to repair the existing concrete driveway at Station 77+10.

c: Matt Yentz, Strand Associates, Inc.®