



AGENDA MEMO

Business of the City Council City of Sweeny, Texas

Meeting Date	09/10/2024	Agenda Items	
Approved by City Manager		Presenter(s)	Karla Wilson
Reviewed by City Attorney		Department	Finance
Subject	Discussion and possible action to First State Bank Authorized Signers		
Council Strategic Goals	Government Sustainability: Protect City's Financial Integrity		
Attachments / Supporting documents			
Financial Information	Expenditure Required:	N/A	
	Amount Budgeted:	N/A	
	Account Number:	N/A	
	Additional Appropriation Required:	N/A	
	Additional Account Number:	N/A	

Executive Summary

The City of Sweeny City Charter states the following:

All checks, vouchers, or warrants for the withdrawal of money from the City depositories shall be signed by the City Manager and/or such other person or persons as the City Council shall designate by ordinance or resolution.

This item is a request to replace the former City Manager as a signer on First State Bank City bank accounts with the Interim City Manager. Two signers are required for each check; other signers listed are the Mayor, City Secretary, and Finance Director. Historically, the City Manager and Finance Director signed checks with the City Secretary and Mayor serving as back up signers.

Approved minutes documenting a passed motion to add a signer to the account is required by the bank to add a signer to the account.

Recommended Action

Motion to replace Lindsay Koskiniemi with David Jordan as an authorized check signer on all First State Bank accounts that currently authorize Lindsay Koskiniemi as a signer.