



# CITY OF SWEENY

102 W. Ashley Wilson Rd. • PO Box 248 • Sweeny, Texas 77480 • P: (979) 548-3321

## City Secretary's Quarterly Update – 4<sup>th</sup> Qtr. July- September 2024

### City Secretary

Public Information Requests Completed	20
Subpoena/ Deposition / PIR	1
Council Meeting Agendas, Packets, Minutes	12
Ordinances passed	4
Resolutions passed	5
Proclamations Generated	2

### Additional Items Completed during Quarter

Budget/ Tax Rate Prep, Completion, Statutory Requirements
Hurricane Beryl; FEMA, TDEM Mtgs/Imports
Sales Tax & Use Discrepancy
WWTP Permit Postings/ Notifications
End of Fiscal Year Closeouts/Filing/Record Retentions

### Communications

CTY Notifications	28
FB Notifications	67
Website Updates	58

### Developmental Services

Permits Issued	76
Contractors Registered	17
Total Fees Collected for Permitting	\$6,999.24
Licensed Inspections Completed	62
Commercial Projects in Progress	2
Residential Homes in Construction	4
Residential Homes in Review	2
Pre-Construction / Preliminary Mtgs./Potential Construction	4

### Municipal Court

Tickets Processed	108
Number of Payments Received	103
Warrants Recalled	58
Warrants Issued	34
Cases Closed	113
Total Amount Collected	\$21,329.11
Initial Appearance Hearings	7
Show Cause Hearings	4
Pre Trial Hearings	1
Bench/Jury Trials	1
Retention Purge Phase 1- Incode; Order Signed	115
Retention Purge Phase 2- Old System; In first stages of progress	

### General

Community Center Rentals	6
General Deposits Completed	11