



AGENDA MEMO

Business of the City Council City of Sweeny, Texas

Meeting Date	10.15.2024	Agenda Items	
Approved by City Manager		Presenter(s)	Administration/CS
Reviewed by City Attorney		Department	Resolutions/Grants
Subject	Discussion and possible action to Resolution 24-115, designating authorized signatories for contractual documents and documents requesting funds pertaining to the CDBG-MIT General Land Office State Contract No. 22-082-007-D205.		
Council Strategic Goals	Government Sustainability & Sense of Community		
Attachments / Supporting documents	Resolution 24-115; Resolution 24-112		
Financial Information	Expenditure Required:	N/A	
	Amount Budgeted:	N/A	
	Account Number:		
	Additional Appropriation Required:		
	Additional Account Number:		

Executive Summary

Resolution 24-115 is to amend the previous Resolution, 24-112, for the signatories of the CDBG-MIT GLO grant. Previously the City Manager is listed. GLO requires the exact language of "Interim City Manager" to add Mr. Jordan as authorized, even if the position has the capacity to act as the City Manager for contractual and financial decisions. This is a formality requirement in order to update the signatories authorization form.

Previously Council adopted Resolution 24-112, 08/27/2024, to remove Assistant City Secretary and replace with Finance Director.

Upon approval, a new Depository/Authorized Signatories Designation Form will be completed/submitted to the GLO.

Authorized for contractual signatories would be the Mayor & City Manager or Interim City Manager.

Authorized for financial signatories would be Mayor, City Manager or Interim City Manager, Finance Director, and City Secretary.

Recommended Action

To approve Resolution 24-115, updating the designated authorized signatories for contractual documents and documents requesting funds pertaining to the CDBG-MIT GLO State Contract No. 22-082-007-D205.