



AGENDA MEMO

Business of the City Council

City of Sweeny, Texas

Meeting Date	04.02.2024	Agenda Item	
Approved by City Manager	Yes	Presenter(s)	William Huebner, P.E. City Engineer – Strand Associates
Reviewed by City Attorney	No	Department	Sewer
Subject	Discussion and possible action on a request from City Council for additional information on the required wastewater treatment plant permit that must be completed six months ahead of the quinquennial permit expiration.		
Attachments	<ul style="list-style-type: none"> ▪ Letter from TCEQ – Renewal Reminder Notice for Permit No. WQ0010297001 ▪ Strand task order to complete permit application ▪ 2019 WWTP permit application ▪ Email from Strand on permit requirement and background. 		
Financial Information	Expenditure Required:	N/A	
	Amount Budgeted:	\$0	
	Account Number:		
	Additional Appropriation Required:		
	Additional Account Number:		

Executive Summary

The city engineer notified staff earlier this month that the City’s wastewater plant permit issued by Texas Commission on Environmental Quality would expire in less than a year and must be submitted six (6) months ahead of expiration.

That would put the permit submittal due in September 2024. City Manager informed City Council at the regular meeting on March 19, 2024 and stated cost incurred for overruns for emergency purchases and repairs related to water and sewer infrastructure would be included in a fourth quarter budget amendment request from fund balance. The anticipated cost of the permit was included.

Council wanted to know if the permit application is something that can be completed in-house by staff. No one on staff has ever completed a public sewer system permit application. An email explaining the permit application process is included. The last application was completed by Strand in 2019 and was \$14,000. Strand’s cost to complete the permit application now is \$18,000.

Recommended Action

Staff recommends Council proceed with Strand completing the permit application.

No action necessary, as the budget amendment request will be prepared in Q4.