



AGENDA MEMO

Business of the City Council City of Sweeny, Texas

Meeting Date	11.15.2023	Agenda Item	
Approved by City Manager	Yes	Presenter(s)	Lindsay Koskiniemi, City Manager
Reviewed by City Attorney	No	Department	Emergency Management
Subject	Discussion and possible action on the Emergency Stand-By Generator RFP (RFP 2023-07-01) to award contract to lowest, responsible bidder.		
Attachments	<ol style="list-style-type: none"> 1) Coastal Power Scores 2) Coast Power Products Bid 3) Texas Municipal Scores 4) Texas Municipal Bid 5) RFP 2023-07-01 6) Addendum (1) 7) TexPool Disaster Contingency Fund statement (Oct 2023) 		
Financial Information	Expenditure Required:	N/A	
	Amount Budgeted:	N/A	
	Account Number:		
	Additional Appropriation Required:		
	Additional Account Number:		

Executive Summary

In 2018, the City of Sweeny began an application for a hazard mitigation grant (#4332) through Texas Department of Emergency Management in response to Hurricane Harvey for the provision of an emergency standby generator to be located at the Sweeny Community Center also named Emergency Operations Center (EOC) in the event of a declared emergency (Council action taken in 2022).

The City was awarded, and this is a 75/25 grant, meaning the City is obligated for 25% of the cost of the project. The project was advertised for bids and initially received one response. An addendum was posted to extend the deadline in hopes of receiving more than one response. The City received a total of two responses. The emergency standby generator was bid with a concrete foundation and secured fence enclosure.

Respondents included Texas Municipal and Coastal Power Products, which bid \$126,070.00 and \$77,820.00, respectively.

The lower of the two bids received was from Coastal Power Products, located in Danbury, TX. This grant is based on a reimbursement, therefore, the City's total obligated 25% share is \$19,455.00, which is proposed to be paid entirely from the Disaster Contingency Fund held in TexPool. As of October 31, 2023, the balance in this account is \$229,991.92. In FY23, the City earned \$7226.72 in interest in this account.

Recommended Action

Staff recommends awarding the contract for the provision and installation of an emergency standby generator to Coastal Power Products in the amount of \$77,820.00