



# AGENDA MEMO

## Business of the City Council

### City of Sweeny, Texas

<b>Meeting Date</b>	06.18.2024	<b>Agenda Items</b>	
<b>Approved by City Manager</b>	Yes	<b>Presenter(s)</b>	Lindsay Koskiniemi, City Manager
<b>Reviewed by City Attorney</b>	No	<b>Department</b>	Development Services
<b>Subject</b>	Discussion and possible action to select a vendor for a grant writing professional services agreement for the Resilient Communities Program through the Texas General Land Office - Community Development and Revitalization.		
<b>Council Strategic Goals</b>	1. Vibrant Economy – Strengthen Code of Ordinances.  5. Safe & Beautiful City – Improve conditions of public spaces.		
<b>Attachments / Supporting documents</b>	1. Resilient Communities Program Overview 2. Request for proposal (RFP) document 3. “The Facts” tear sheet 4. Score sheets		
<b>Financial Information</b>	Expenditure Required:	N/A	
	Amount Budgeted:	N/A	
	Account Number:		
	Additional Appropriation Required:		
	Additional Account Number:		

### Executive Summary

The Texas General Land Office (GLO) allocated up to \$100 million in Community Development Block Grant Mitigation (CDBGMIT) funds for the Resilient Communities Program (RCP). The RCP will fund the development, adoption, and implementation of modern and resilient building codes and flood damage prevention ordinances to ensure that structures built within the community can withstand future hazards (TX GLO, 2021).

Maximum individual awards are \$300,000, and this program end in 2026.

The City advertised a solicitation for grant writing services for the Resilient Communities Program in March 2024. Staff has reviewed the submittals and found Grant Works to be the most suited based on relevant experience and understanding of the Sweeny’s needs. City Council approved pursuit of this grant earlier this year.

Additional information the Resilient Communities Program is provided and score sheets are attached.

The City received submittals from the following vendors with assessed scores:

1. Grant Works, overall score: 97
2. Langford Community Management Services, overall score: 91
3. Public Management, overall score: 78



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#### **Recommended Action**

Staff recommends approval of a professional services agreement with Grant Works for the Resilient Communities Program through the Texas General Land Office - Community Development and Revitalization.

#### **Recommended Motion:**

*"I move we accept the submittal from Grant Works for grant writing services for the Resilient Communities Program through the Texas General Land Office - Community Development and Revitalization and authorize the City Manager to execute a professional services agreement between the City of Sweeny and Grant Works."*