



AGENDA MEMO

Business of the City Council

City of Sweeny, Texas

Meeting Date	06/18/2024	Agenda Items	
Approved by City Manager		Presenter(s)	David Jordan
Reviewed by City Attorney		Department	Technical Advisor
Subject	Gas Compliance Update		
Council Strategic Goals	Infrastructure Investment; Vibrant Economy		
Attachments / Supporting documents	N/A		
Financial Information	Expenditure Required:	N/A	
	Amount Budgeted:	N/A	
	Account Number:		
	Additional Appropriation Required:		
	Additional Account Number:		

Executive Summary

We spent a good deal of time researching items that might not have been reported in a timely fashion and also regaining control of websites to submit reports. Most of the regulatory agencies require each individual filing reports to have a separate log in. The issue we faced was that the people needed to approve these log in and passwords no longer are associated with the City of Sweeny. To prevent this in the future I have set up with each agency a plan that allows more than one person to approve personnel access. Currently those people are myself and the City Manager.

Compliance Data:

United States Department of Energy EIA 176 report is due annually by March 1st. We filed this report on May 28th. The morning of May 29th We received a phone call that data form 2022 was not on file in the DOE data base. The lady was very nice and stated she could not confirm if it was not submitted or if the information was not loaded in the computer system. Being unable to locate a copy of the report we submitted the 2022 data that same day
As of today we are in compliance with all the Department of Energy requirements.

United States Department of Transportation (Pipeline Hazardous Materials Safety Administration PHMSA) F7100 System Data report is due by March 15th annually. Altimira filed this report on March 22nd without our knowledge and did not provide us a copy for our files. We have acquired a copy of the report and also control of the website for submittals. I have reviewed the document and will submit an updated version in the next few days as there is a



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couple of areas that are not completed or has the incorrect data. Being that the report has been submitted we are in compliance with the report.

A new area of compliance that normally does NOT apply to the City of Sweeny that was discovered recently was the failure to submit a Review of the Drug Testing data for the year of 2023. Normally only systems with 50 total employees are required to file this report. The City of Sweeny won the lottery for system less than 50 to file this year. Human Resources is compiling that data currently and will be submitted by the end of the month. This will bring the City into full compliance with the DOT requirements.

Texas Railroad Commission: There has been a great deal of time reviewing documents and reports to verify exactly where we stand with this agency. On May 29th we submitted a 46 page packet to the Railroad Commission to address outstanding violations and corrective actions taken. We received a letter of acceptance on Friday May 31st.

I have touched base with their field auditors to determine what else may be outstanding with their agency. The only outstanding issues are:

1. Annual P-5 organizational Report that is due by June 30th
2. A response to an alleged Violation issue from 2021 that was discussed in our Audit in early May. The Auditor advised me that this would be taken care when we receive our letter from that Audit. Lindsay and I discussed this and decided that we would not wait and go ahead and issue a response so that it does not get lost in the mix.
3. Response from the May audit. We cannot officially respond until we receive the official letter. Our response and corrective action is ready based off of the closing remarks during the audit.

We have completed and submitted the updated Distribution Integrity Management Plan to the Commission for review.

It is our belief based on the all of our communication with all the agencies that we are in compliance with all the regulations currently in place. There are a few areas that we are working on internally to update data and also address potential changes in requirements. Some of those issues are:

1. Training
2. Equipment maintenance
3. Proper records management
4. System maintenance

I will admit we still have a ways to go with personnel to get where I am comfortable that they can efficiently operate your system and stay in compliance but we are getting there.