



AGENDA MEMO

Business of the City Council

City of Sweeny, Texas

Meeting Date	08/15/2023	Agenda Item	
Approved by City Manager		Presenter(s)	Kaydi Smith
Reviewed by City Attorney		Department	EOC/Administration
Subject	Discussion/ Possible Action to Award the Selection of a Debris Monitoring Services Contractor		
Attachments	Scoring Tabulations; Reviewers Individual S		
Financial Information	Expenditure Required:		
	Amount Budgeted:		
	Account Number:		
	Additional Appropriation Required:		
	Additional Account Number:		

Executive Summary

In preparation of Hurricane Season and Emergency Management Preparations, the City has posted three Request for Proposals (RFP) to include Disaster Recovery Grant Management and Administration Services, Debris Removal and Emergency Services, & Debris Monitoring Services.

These three contractors would be deployed in the event of an emergency situation and are required to be previously selected thru RFP's for any FEMA/TDEM funding if eligible after reaching the thresholds set.

The Debris Monitoring Services contracting firm would assist in the monitoring of disaster debris collection and disposal operations on behalf of the City to ensure compliance with Federal requirements and applicant debris management plans as related to contractor oversight, truck measurements, load ticket preparation and issuing, report, preparation, and project administration. Actual contract value will be negotiated with the successful proposing agency prior to issuance of the notice to proceed for each event. Work shall begin on notice to proceed and continue for no longer than 60 days, unless extended by the City with 10 days written notice. Consultant must be prepared to fully deploy debris monitors within 24 hours from the notice to proceed. **UPON AWARD AND CONTRACT, LENGTH OF CONTRACT WILL NEED TO BE SPECIFIED.**

City Recommends Rostan Solutions according to the scoring tabulations.

Recommended length of contract is suggested to reflect the contract length of the Debris Removal & Emergency Services Contractors which is one year with the possibility of two one-year extensions.

For each RFP, reviewers have scored each submitter based on their proposals and according to the scoring criteria stated within the original RFP. City has tabulated scores from all reviewers and recommending the contractors showing the overall/combined highest score.

Recommended Action

Take Action to Award and Select a Debris Monitoring Services Contractor **for a contract length of one year with the possibility of two, one-year extensions.**

City Recommends Rostan Solutions according to the scoring tabulations.