



# AGENDA MEMO

## Business of the City Council

### City of Sweeny, Texas

<b>Meeting Date</b>	08/15/2023	<b>Agenda Item</b>	
<b>Approved by City Manager</b>		<b>Presenter(s)</b>	City Manager
<b>Reviewed by City Attorney</b>		<b>Department</b>	Administration
<b>Subject</b>	Discussion/ Possible Action to Contractual Lease Agreement Updates; 111 W 3rd Street, City Owned Property		
<b>Attachments</b>	Lease Agreement Drafts: SEDC, Chamber, Brazoria County Tax Office		
<b>Financial Information</b>	Expenditure Required:		
	Amount Budgeted:		
	Account Number:		
	Additional Appropriation Required:		
	Additional Account Number:		

#### Executive Summary

The lease agreements for the tenants at 111 W 3<sup>rd</sup> Street are expiring 09/30/2023. The updated agreements have been drafted for Council's input and review.

Significant Updates:

- Per the proposed FY 23/24 budget, rental prices have been increased to reflect the updated agreement
- Termination Clause has been added with a 60-day written notice by either party
- Prior agreement was for 5 years; this has been modified to a 3-year lease

**\*\* Administration is asking for Council's direction on subsidizing utilities to tenants. #7 on SEDC and Chamber Agreements; #6 on Brazoria County's Agreement**

Previous Brazoria County Agreement states the City is responsible for all water and electricity bills. Tenant is responsible for telephone, etc. EDC/Chambers only states Landlord shall be responsible for all utilities.

City has been providing water, gas, trash, and electricity for tenants previously. All have maintained their own internet, phone, cable, etc. wanted.

#### Recommended Action

Direction in proceeding for lease agreements at 111 W 3<sup>rd</sup> Street.