



# AGENDA MEMO

## Business of the City Council City of Sweeny, Texas

<b>Meeting Date</b>	08.27.2024	<b>Agenda Items</b>	
<b>Approved by City Manager</b>		<b>Presenter(s)</b>	Administration/CS
<b>Reviewed by City Attorney</b>	Yes	<b>Department</b>	Resolutions/Grants
<b>Subject</b>	Discussion and possible action to Resolution 24-112, designating authorized signatories for contractual documents and documents requesting funds pertaining to the CDBG-MIT General Land Office State Contract No. 22-082-007-D205.		
<b>Council Strategic Goals</b>	Government Sustainability & Sense of Community		
<b>Attachments / Supporting documents</b>	Resolution 24-112; Resolution 21-107		
<b>Financial Information</b>	Expenditure Required:	N/A	
	Amount Budgeted:	N/A	
	Account Number:		
	Additional Appropriation Required:		
	Additional Account Number:		

### Executive Summary

Resolution 24-112 is to amend SECTION 2 only of the previous Resolution 24-107 for the signatories for the CDBG-MIT GLO grant. Section 2 states those authorized to execute request for payment forms. Request for amendment would remove Assistant City Secretary and replace with the Finance Director. This would be the only change to the form. Upon approval, a new Depository/Authorized Signatories Designation Form will be completed/submitted to the GLO.

### Recommended Action

To approve Resolution 24-112, updating the designated authorized signatories for contractual documents and documents requesting funds pertaining to the CDBG-MIT GLO State Contract No. 22-082-007-D205.