

From: [Michelle Medina](#)
Sent: Monday, July 29, 2024 12:55 PM
To: [Lindsay Koskiniemi](#); [Kaydi Smith](#)
Cc: [Dusty Hopkins](#); dlemon [REDACTED] [Karla Wilson](#); [Jenny Massey](#); [Kay Roe](#) [REDACTED]
Subject: RE: FY 3rd Qtly Updates

Lindsay I have been advised by my board that I cannot change the budget without a meeting. I am just to submit the approved budget the way it was approved by the board. The board is aware of your questions and concerns. I have forward the emails to them. Kay Roe would be present to explain the budget and answer any questions the council may have. I can put bring it up on the next Sweeny EDC agenda. The next scheduled meeting is scheduled for August 12th.

Thank you,

Michelle Medina

Executive Director
Sweeny Economic Development Corporation
PO Box 502
Sweeny, Texas 77480
979-548-2894

From: Lindsay Koskiniemi <citymanager@sweenytx.gov>
Sent: Monday, July 29, 2024 10:55 AM
To: Michelle Medina <michelle.medina@edc.sweenytx.gov>; Kaydi Smith <kdsmith@sweenytx.gov>
Cc: Dusty Hopkins <mayor@sweenytx.gov>; dlemon [REDACTED] Karla Wilson <kwwilson@sweenytx.gov>
Subject: RE: FY 3rd Qtly Updates

Hi Michelle,

Can you please provide the revised FY25 budget addressing the comments I provided on July 17th?

Council is eager to hear the SEDC budget, and we need to have the proposed budget in the Council packet for next week. We are meeting on August 6th, so I will need any documents by this

Wednesday, the 31st at the latest.

Please let me know if you have any questions.

Thanks,

Lindsay Koskiniemi, CGFO, CPM, MPA, MSA
City Manager
Office 979-548-3321
Sweeny City Hall | 102 W. Ashley Wilson Rd. | Sweeny, TX 77480



From: Michelle Medina <michelle.medina@edc.sweenytx.gov>
Sent: Thursday, July 18, 2024 11:13 AM
To: Lindsay Koskiniemi <citymanager@sweenytx.gov>; Kaydi Smith <kdsmith@sweenytx.gov>
Cc: Dusty Hopkins <mayor@sweenytx.gov>; [dlemor \[REDACTED\]](mailto:dlemor[REDACTED]); Karla Wilson <kwwilson@sweenytx.gov>
Subject: Re: FY 3rd Qtly Updates

Received and yes ma'am.

Thank you,

Michelle Medina

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From: Lindsay Koskiniemi <citymanager@sweenytx.gov>
Sent: Thursday, July 18, 2024 11:10:21 AM
To: Michelle Medina <michelle.medina@edc.sweenytx.gov>; Kaydi Smith <kdsmith@sweenytx.gov>
Cc: Dusty Hopkins <mayor@sweenytx.gov>; [dlemor \[REDACTED\]](mailto:dlemor[REDACTED]); [dlemor \[REDACTED\]](mailto:dlemor[REDACTED]); Karla Wilson <kwwilson@sweenytx.gov>
Subject: RE: FY 3rd Qtly Updates

Michelle,

Following up on this email sent yesterday concerning EDC budget. Please follow up as soon as possible. We are publishing packet tomorrow, therefore, we need your revised budget today no later than 4:30 p.m.

Thanks,

Lindsay Koskiniemi, CGFO, CPM, MPA, MSA
City Manager
Office 979-548-3321
Sweeny City Hall | 102 W. Ashley Wilson Rd. | Sweeny, TX 77480



From: Lindsay Koskiniemi
Sent: Wednesday, July 17, 2024 1:38 PM
To: Michelle Medina <michelle.medina@edc.sweenytx.gov>; Kaydi Smith <kdsmith@sweenytx.gov>
Cc: Dusty Hopkins <mayor@sweenytx.gov>; dlemor@redacted.com Karla Wilson <kwwilson@sweenytx.gov>
Subject: RE: FY 3rd Qtly Updates

Michelle,

Is your budget going to be presented with the additional columns of information that Council asked for last year: Current FY approved approved budget, YTD figures, and actuals for previous 2 fiscal years?

Other comments I have:

Cash on hand is not a revenue, and if the plan is to use fund balance, it must be shown as a transfer in from fund balance to balance a red budget. Prior years' actuals and the adopted FY 24 budget need to be shown. Can you correct this by Friday? As is, Council will likely tell who ever is in attendance to present the same thing I am telling you and bring it back, so it would be in the best interest of the EDC and who ever is in attendance to present in the correct the format before it is presented to Council. Finally, any use of fund balance needs to be justified, especially since the it appears the idea is to liquidate fund balance. The EDC will be asked what the plan is to replenish the liquidated fund balance.

Please see attached for revisions, and also please be sure to include Ms. Karla, Finance Director on all matters related to budget, finance, and treasury.

Thanks,

Lindsay Koskiniemi, CGFO, CPM, MPA, MSA
City Manager
Office 979-548-3321
Sweeny City Hall | 102 W. Ashley Wilson Rd. | Sweeny, TX 77480



From: Michelle Medina <michelle.medina@edc.sweenytx.gov>
Sent: Wednesday, July 17, 2024 12:49 PM
To: Kaydi Smith <kdsmith@sweenytx.gov>
Cc: Lindsay Koskiniemi <citymanager@sweenytx.gov>; Dusty Hopkins <mayor@sweenytx.gov>;
dlemor [REDACTED]
Subject: RE: FY 3rd Qtly Updates

Here is my information please let me know if you have any questions. I will not be able to attend council meeting. I have sent these reports to the EDC board as well. Someone will attend to represent EDC.

Thank you,

Michelle Medina
Executive Director
Sweeny Economic Development Corporation
PO Box 502
Sweeny, Texas 77480
979-548-2894

From: Kaydi Smith <kdsmith@sweenytx.gov>
Sent: Monday, July 15, 2024 12:02 PM
To: Brad Caudle <bbcaudle@sweenytx.gov>; Jessica Bailey <jbailey@sweenytx.gov>; Erica Harris <enharris@sweenytx.gov>; Terrence Bell <tbell@sweenytx.gov>; Elizabeth Brown <ebrown@sweenytx.gov>; Michelle Medina <michelle.medina@edc.sweenytx.gov>;
dlemor [REDACTED] Karla Wilson <kwwilson@sweenytx.gov>;
David Jordan <djordan@sweenytx.gov>
Cc: Lindsay Koskiniemi <citymanager@sweenytx.gov>
Subject: FY 3rd Qtly Updates

All,

I need your FY 3rd Quarter updates as soon as possible. These are to be included on the rescheduled Council meeting next week. Please send over by noon this Wednesday (07/17/24) at the latest.

If you have additional items on the agenda, I will need your supporting information and agenda memos by the above date.

Thank you,
Kaydi Smith
City Secretary

979 548 3321

www.sweenytx.gov

