



AGENDA MEMO

Business of the City Council

City of Sweeny, Texas

Meeting Date	12/11/2024	Agenda Items	
Approved by City Manager		Presenter(s)	Administration
Reviewed by City Attorney		Department	Administration
Subject	Discussion and possible action on proposed amendments to the adopted fee schedule and correlating procedural changes pursuant to proposed amendments.		
Council Strategic Goals	Government Sustainability		
Attachments / Supporting documents	Proposed Updated Fee Schedule		
Financial Information	Expenditure Required:	\$400 + for American Legal Codification purposes	
	Amount Budgeted:		
	Account Number:		
	Additional Appropriation Required:		
	Additional Account Number:		

Executive Summary

Attached is a markup of the adopted fee schedule with proposed changes notated. Staff has several questions/ options that may alter the procedures in which staff operates dependent on Council decisions. The main changes are shown below separated by department, including requests for Council's direction. Final changes will need to be adopted by Ordinance.

Zoning: Replats and variance requests have been added

Animal Control Fees: Do we want to continue to allow surrenders? Do we want to discuss charging an animal registration fee? The City owns a chip scanner to allow with the assistance of ownership.

Parks: Pavilion rentals have been removed pursuant to last meetings discussions. The Gazebo Park is still showing, as it has already been adopted. If you wish to remove, we will need approval to do so.

Building Rentals: Do we want to establish an annual usage fee for groups using the Seniors building (Actions would not be subject to the fee). This would help the City from subsidizing janitorial and utility costs. We pay approximately \$7,200.00 in janitorial fees annually for the Seniors building. The City also pays for the electric and phone services. Recently the City has paid for extra costs incurred for extermination services due to an insect issue.

Permits- Fees have been increased according to other city comparisons and currently charged inspection rates of our contracted provider of inspection services. Notes have been made and highlighted as to what is code driven. There are permits that are being completed that are not required by code- highlighted-. If Council determine to stop issuing permits for these items, we would need to repeal the Ordinances within Chapter 112.

*Depending on approved updates, ordinance amendments may be required in which will be charged by our Codification company for publishing and updating online.

Recommended Action

To approve the proposed amendments to the City's adopted fee schedule, with recommended changes, for draft of ordinance, to be adopted at the following meeting.