



Q2 Update – January 01, 2023 – March 31, 2023

Recruitment:

- Recruited Utility Billing Manager
- Recruited Court Clerk

Finance:

- Completed preliminary audit for Fiscal Year 2022
- FY22 audit substantially completed.
- Authored, advertised, and managed Engineering RFQ process.
- Quarterly Investment Report completed. Q2 interest earnings: \$41,464

Grants:

- Completed CDBG – MIT grant to upside a 2” water service line to a 6” and loop approximately one mile of line to support 8 additional fire hydrants affecting 8 city blocks. Grant application included completion of an in-house neighborhood household income survey. GRANT AWARDED: \$1.57M
- Completed preliminary application for TXDOT Transportation Alternative call for projects. Proposed project, if awarded, will provide a 10’ shared use path from Ashley Wilson to 6th St along N. Hackberry and a 4’ walking path from N. Hackberry to N. Elm along AWR. This will create sidewalks around the middle school and high school campuses. APPLICATION ADVANCED TO NEXT STEPS. Valuation of approximately \$2.5m. Detailed application due 6/5/2023. Sweeny ISD approved support of project and granting easement to City.
- Completed CDBG – MIT grant for generator on concrete pad at Sweeny Community Center. AWARDED. Approximate valuation of \$64,000.
- Completed CDBG – HUD grant for rehabilitation of San Bernard Lift Station – awaiting determination. Valued at \$183,500.

Projects:

- Completed installation of agenda software.
- Launched Vaisala street condition assessment project.
- Scoped Strategic Vision and CIP workshop with facilitator to be conducted with City Council in June 2023.
- Kicked off Library and Community Center roof and exterior building improvements project. Nearly completion.
- Conducted 3 project status meetings on the water improvement project.
- Closed out Phase 1 of Water Improvement Project (AWR, N. Hackberry, Kent St.).
- Advanced to Phase 2 along 2nd Street of Water Improvement Project.
- Working with MyGov to complete budget software project.
- Gathered information on City fixed assets and capital assets.
- Participating on behalf of Sweeny in the Brazoria County Broadband study.
- Parks equipment ordered. New feature play amenities expected to be delivered early June 2023.



Training:

- Attended TML Small Cities Short Conference and Legislative Update.
- Attended Basic Public Information Officer training.
- City of Sweeny hosted its first Incident Command Systems training workshop for classes 300 and 400 and had several partnering agencies (SISD, SISD-PD, Sweeny Fire and Rescue, etc.) participate. This training is critical for municipalities to have to receive reimbursement through FEMA under declared emergencies.
- Cm began Basic Water Operator course leading to certification.

Development:

- Met with property owner concerning possible residential subdivision development.
- Researched Public Improvement District opportunities to support development.
- Met with business owner to discuss an expansion.

Meetings:

- Participated in Brazoria County Firefighters' meeting hosted at the Sweeny Community Center.
- Participated in Beautification meeting.
- Participated in SEDC meeting.
- Participated in 2 Parks meetings.
- Arranged meeting and packets for 3 regular City Council meetings and 2 Special City Council meetings.
- Participated in 2 meetings with SEDC concerning roadway project at Industrial Park.
- Attended P66 CAP meeting
- Brazoria County Broadband study.
- TxDOT TA projects scoping meeting and application review meetings.
- Participated in Lead and Copper Regulation virtual meeting with other cities.

Utilities:

- Conducted investigation into gas service interruption that occurred on March 24, 2023 and provided full report to City Council.
- Launched investigation into ongoing water coloration issue. Recruited highly-qualified professionals to assist with diagnosing problems and creating action plan to combat the issue.

Other:

- Began search for cheaper named storm insurance.
- Began annual budget process for FY24.
- Met with business owners concerning gas service interruption.
- Met with residents and community leaders concerning TXDOT project to obtain letters of support.