



AGENDA MEMO

Business of the City Council

City of Sweeny, Texas

Meeting Date	08/01/2023	Agenda Item	
Approved by City Manager		Presenter(s)	Clarence Wittwer
Reviewed by City Attorney		Department	Water / Wastewater
Subject	Discussion/ Possible Action on Update to Inframark		
Attachments			
Financial Information	Expenditure Required:		
	Amount Budgeted:		
	Account Number:		
	Additional Appropriation Required:		
	Additional Account Number:		

Executive Summary

General Update for Inframark Operations

- 1) Staff has started drafting a Request for Qualifications for Water & Wastewater Services. The goal is to have the RFQ posted for a duration of two weeks and have qualified organizations interviewed and bring recommendations to City Council by the first meeting in September.
- 2) Applications have been pulled for both Water Treatment and Wastewater Treatment Operator positions and we are expecting to conduct interviews between August 2nd and August 11th, 2023.
- 3) City staff have tested for a Class "D" Water Operator License on 7/31/23. As soon as test results are available we can move forward with official on-the-job training.
- 3) Staff have requested a reduction in billable duties from Inframark.

Clarence Wittwer will begin operating the Water Treatment Plant and Lift Stations and handle all dead-end main flushing, dirty water calls, distribution system residual testing and will handle all needed repair scheduling for the system as a whole. Inframark will continue to operate the wastewater treatment plant and handle regulatory agency required laboratory sample collection and testing, with sampling and testing duties planned to transition to City staff or City vendors by September 1st, 2023.

NOTE: This proposed operational plan with Inframark will reduce monthly Inframark related billing by 35-40% per Inframark management.

Recommended Action

Update only/ Action upon Council discretion