

CITY OF SWEENY

Prohibited Technologies Security Policy

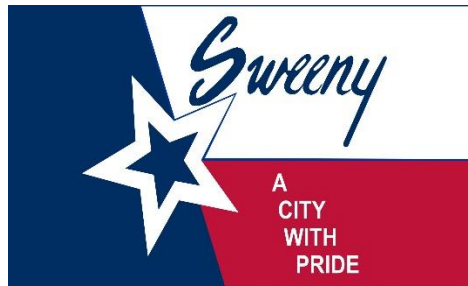


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1. Introduction

1.1 Purpose

On September 1, 2023, the Legislature of the State of Texas enacted SB 1893 prohibiting the use of TikTok, and certain social media applications covered under Chapter 620 on devices owned or leased by governmental entities and requiring the removal of covered applications from those devices.

In addition to TikTok, The City of Sweeny may add other software and hardware products with security concerns to this policy and will be required to remove prohibited technologies which are on the Texas Department of Information Resources (DIR) prohibited technology list. Throughout this Policy, "Prohibited Technologies" shall refer to TikTok and any additional hardware or software products added to this policy.

1.2 Scope

This policy applies to all City of Sweeny's full-time employees, part-time employees, volunteers, and elected officials. All City of Sweeny employees are responsible for complying with the terms and conditions of this policy.

2. Policy

2.1 City-Owned Devices

Except where approved exceptions apply, the use or download of prohibited applications or websites is prohibited on all city-owned devices, including cell phones, tablets, desktop and laptop computers, and other internet capable devices.

The City of Sweeny must identify, track, and control city-owned devices to prohibit the installation of or access to all prohibited applications. This includes the various prohibited applications for mobile, desktop, or other internet capable devices.

The City of Sweeny must manage all city-issued mobile devices by implementing the security controls listed below:

- a. Restrict access to "app stores" or non-authorized software repositories to prevent the installation of unauthorized applications.
- b. Maintain the ability to remotely wipe non-compliant or compromised mobile devices.
- c. Maintain the ability to remotely uninstall un-authorized software from mobile devices.
- d. Deploy secure baseline configurations, for mobile devices, as determined by The City of Sweeny.

2.2 Ongoing and Emerging Technology Threats

To provide protection against ongoing and emerging technological threats to the City’s sensitive information and critical infrastructure, DIR will regularly monitor and evaluate additional technologies posing concerns for inclusion in this policy.

DIR will host a site that lists all prohibited technologies including apps, software, hardware, or technology providers. The prohibited technologies list current as of January 23, 2023, can be found at Addendum A.

The City of Sweeny will implement the removal and prohibition of any listed technology. The City of Sweeny may prohibit technology threats in addition to those identified by DIR.

2.3 Policy Compliance

An employee found to have violated this policy may be subject to disciplinary action, including termination of employment.

2.4 Exceptions

TikTok may be installed and used to the extent necessary for providing law enforcement or developing or implementing information security measures and used in compliance with documented measures to mitigate risks to the security of The City of Sweeny’s information.

2.5 Policy Review

This policy will be reviewed and updated as necessary to reflect changes in state law, additions to applications identified under Government Code Section 620.006, updates to the prohibited technology list posted to DIR’s website, or to suit the needs of the City of Sweeny.

This policy is to be enforced in tandem and correlating with the City of Sweeny’s personnel guidelines, Section 6.6, Social Media, along with the prior Memorandum addressed to all employees, 01/03/2023, Communications with the Press, Social Media Management, and Job Postings.

Employee, Official, or Board Member’s Written Name Affiliation

Signature

PASSED, APPROVED AND ADOPTED by CITY COUNCIL this ____ Day of November, 2024.

David Jordan, *Interim City Manager*

ADDENDUM A

The up-to-date list of prohibited technologies is published at <https://dir.texas.gov/information-security/prohibited-technologies>. The following list is current as of January 23, 2023.

Prohibited Software/Applications/Developers

- TikTok
- Kaspersky
- ByteDance Ltd.
- Tencent Holdings Ltd.
- Alipay
- CamScanner
- QQ Wallet
- SHAREit
- WMate
- WeChat
- WeChat Pay
- WPS Office
- Any subsidiary or affiliate of an entity listed above.

Prohibited Hardware/Equipment/Manufacturers

- Huawei Technologies Company
- ZTE Corporation
- Hangzhou Hikvision Digital Technology Company
- Dahua Technology Company
- SZ DJI Technology Company
- Hytera Communications Corporation
- Any subsidiary or affiliate of an entity listed above.

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Addendum B- Agreement Form

I have read and will abide by the City of Sweeny's Prohibited Technologies Security Policy. I do understand that a copy of this signed policy will be placed within my personnel file.

Employee, Official, or Board Member's Written Name

Affiliation

Signature

Date

This policy is to be added within the Personnel Guidelines, as an exhibit to Section 6.6.
