

CITY OF SWEENY

Farmers Market Request Policy Sweeny Beautification Committee

Usage of City Owned Property

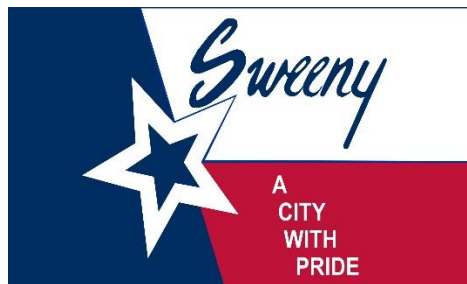


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1. Introduction

1.1 Purpose

The City of Sweeny welcomes the Sweeny Beautification Committee in hosting Farmers Markets, allowing usage of city owned property, adjacent to City Hall, for said events. This event helps to provide a growing sense of community, promote environmental stewardship, and allow Beautification to expand their revenue source.

1.2 Scope/ Policy

Farmers Market requests will consist of an application for usage to the City Manager or his or her designee. All requests for usage are at the discretion of the City Manager and must be submitted at least sixty (60) days in advance of the proposed event.

The City reserves the right to pre-empt any scheduled program, activity, event, or otherwise if need be, provided advance notice is given, if able.

No alcohol will be consumed, dispersed, or sold on City property during any event.

All trash will be picked up and disposed of properly. Any items left will be disposed of by City crews and may forfeit future use of property.

Any event that spans over two (2) hours, will be required to provide a hand washing station and porta-can for the duration of the event.

The Sweeny Beautification Committee will require all vendors to complete and sign an Indemnity Clause or Hold Harmless for each and every event. Following the event, all forms will be submitted to the City for retention purposes.

The Sweeny Beautification Committee will follow all State mandated and County Health requirements as per Chapter 437 of the Local Government Code.

1.3 Definitions & Statutes

Farmers Markets are to consist of “farm” produced items, cottage food production operation items, home grown products, or locally made craft items. Food trucks, jewelry, or clothes are not considered meeting the rules of “craft” items and are not allowed.

“Farmers’ markets” are designated locations used primarily for the distribution and sale directly to consumers of food by farmers or other producers.

“Farm” produced item examples are cottage foods, baked foods, canned items and jellies, fresh, whole produce or fruits, fresh herbs/plants, yard eggs (if refrigerated), and coffee sales when using a safe water supply.

“Craft” items are locally made or produced tangible items that involve a skill in making things by hand.

“Cottage Food Production Operation Items” are defined as an individual’s operating out of the individual’s home or who produces at the individual’s home: a baked good that is not a time and temperature control for safety food (TCS food); candy; coated and uncoated nuts; unroasted nut butters; fruit butters; a canned jam or jelly; a fruit pie; dehydrated fruit or vegetables, including dried beans; popcorn and popcorn snacks; cereal, including granola; dry mix; vinegar; pickled fruit or vegetables, including beets and carrots, that are preserved in vinegar, etc.

All Cottage Food Production Operation Items are required to follow packaging, labeling, and statement requirements.

1.4 Policy Review

This policy will be reviewed and updated as necessary to reflect changes in state law or as requested by City Council to suit the needs of the City of Sweeny and the Sweeny Beautification Committee.

Passed and approved by City Council the 19th day of November, 2024.

David Jordan, *Interim City Manager*



CITY OF SWEENY

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SWEENY BEAUTIFICATION COMMITTEE'S FARMERS MARKET REQUEST FOR USAGE APPLICATION

DATE OF REQUESTED USE _____

USAGE TIMES _____

NAME & TITLE OF REQUESTOR _____

CONTACT NO. _____

EMAIL _____

NUMBER OF EXPECTED VENDORS _____

Are you requesting any additional needs? _____

This application is to secure a date for a proposed farmers market to be held on city owned property adjacent to City Hall. Applicant is required to initial the below agreeing to the statements and requirements set forth by the City of Sweeny.

_____ The Sweeny Beautification Committee will require all vendors to complete and sign an indemnity clause on behalf of the City of Sweeny. All indemnity clauses will be submitted to the City following the event.

_____ The Sweeny Beautification Committee has or will obtain a hand washing station and porta-can if the event is to be longer than two (2) hours in length.

_____ The Sweeny Beautification Committee agrees that only "farm" produced items such as cottage food baked goods, canned items and jellies, fresh, whole produce or fruits, fresh herbs/plants, yard eggs (if refrigerated), and coffee sales when using a safe water supply are allowed. Food trucks, jewelry, or clothes are NOT considered meeting the rules of "craft" items and are not allowed.

_____ All requests are to be submitted 60 days in advance and are subject to the City Managers discretion. The City reserves the right to pre-empt any scheduled program, activity, event, or otherwise if need be, provided advance notice is given, if able.

_____ NO alcoholic beverages are allowed on City owned property nor allowed to be sold at the function.

_____ All trash will be picked up and disposed of properly. Any left items will be disposed of immediately by City crews. Any trash left after event, may forfeit future usage of city owned property.

Signature

Date

OFFICE USE:

Received Date

Received Time

Received By