



CITY OF SWEENY

102 W. Ashley Wilson Rd. • PO Box 248 • Sweeny, Texas 77480 • P: (979) 548-3321 • F: (979) 548-7745

Quarterly Update April-June 2024; 3rd Qtr.

• **Developmental Services**

Permits Issued	72
Contractors Registered	13
Total Fees Collected for Permits This Quarter	\$8,120.65
Permits Closed Out/Archived	43
Licensed Inspections Completed	76
Reviews Completed; Initial/in house and codes review	5
New Commercial Potential Submittals	5
All permits forms updated and made to fillable forms/updated on website	
Commercial Projects in Progress	3
Residential Homes in Progress	2
Sudivision Meeting Proposal	1
Pre-Development Meetings	2
911 Addressing Completions	2

• **City Secretary**

Public Information Requests Completed	36
(8) Council Meetings: Agenda/Packet Creation, Minutes Completed	
2 CCPD & 2 Parks Agendas Completed	
(3) Ordinances/Amendments/Research & (9) Resolutions	
(5) Proclamations Generated	
Completed OMA/PIA Seminar	
Budget work on CS, Developmental Services, & Court	
Completed the 4 th module under Course 1 of TMCA with corresponding book/assignments	

• **Elections**

Completion of Election Day 05/04/2024	
Canvassing Completions, Oaths, Certificates, and Statements	
Newly Entering/Exiting Officials Completions	
Required Postings Completed & All website updates associated	

• **Communications**

▪ CTY's Notifications Sent/Emails	18
▪ FB Notifications	31
▪ Website Updates	48

• **Municipal Court**

Violations Processed	111
Number of Payments Received	75
Warrants Recalled	6
Warrants Issued	107
Cases Closed	57
Total Amount Collected	\$13,218.37
▪ Created Confidentiality Policy; Required to be in place by 05/01/2024	
▪ Updated Active Arrest Warrant & Capias Pro Fine Warrant Lists Uploaded to Website Monthly	
▪ Process of Implementing Standing Orders; to be finalized in July/August (projection)	
▪ Initial Appearance Court Hearings Held	6
▪ Show Cause Hearings Held	3
▪ Pre-Trails Held	2

• **General**

▪ (13) General Deposits Completed	
▪ Attended Bid Opening Main Street Water Line Project	
▪ Fund View- ERP RFP; Meetings	
▪ 2 nd Grade Field Trip & Prep	
▪ LSPS Records Prep, Pull, and Full day meeting with LSPS for data configurations	