



CITY OF SWEENY

102 W. Ashley Wilson Rd. • PO Box 248 • Sweeny, Texas 77480 • P: (979) 548-3321 • F: (979) 548-7745

Quarterly Update October - December 2023; 1st Qtr. FY23/24

• **Permitting & Inspections**

FULL Software Conversion and Implementation spanning Sept-Nov. to MyGov Version 5

Permits Issued	40
Contractors Registered	14
Total Fees Collected Permits/Reg This Quarter	\$2,630.74

Quarterly and Calendar Year Reporting: Residential/Commercial/Fire/Contractors/Census/County/State/BCAD

Permits Closed Out/Archived	37
Licensed Inspections Completed	46
Reviews Completed; Initial/in house and codes review	11
Replats Completed	1
Variance Requests	2
911 Addressing Completions	3
Large Scale Projects in Progress	3
Residential Homes in Progress	3
Pre-Development Meetings- Commerical	3
Building/ CE cases	3

• **Communications**

▪ CTY's Notifications Sent/Emails	19
▪ FB Notifications	71
▪ Website Uploads/Updates/Replacements/Removals	28
▪ Public Notices published in The Facts	1

• **City Secretary**

- New Fiscal Year updates, budget /close out all for FY 22/23.
- RCI/ Records Retention worked 100 boxes of records October 23rd and 24th. We still have approximately 50 remaining + 33 boxes ready for destruction in January. CH Vault cleanout.
- End of Quarter Reports/ End of Calendar Year Reporting
- (4) Council Meetings: Agenda/Packet Creation, Minutes Completed
- (3) Ordinances; codifications w/American Legal
- Mixed use zoning research/creation
- (1) Proclamation Generated
- (11) Public Information Requests Completed
- GLO Postings for Sewer Mit. Grant
- Elections Prep Work/Meetings; Postings Requirements; Meeting 12/14 with County Clerks Office; Election Packet Created & Posted 12/28/23 Online; Website Page Updated
- (12) General Deposits
- Applied/obtained for TxDot permit- Christmas Parade/Beautification
- TABC LCerts- 2
- Christmas Party

• **Municipal Court**

Tickets Processed	55
Number of Payments Received	111
Warrants Recalled	22
Warrants Issued	75
Cases Closed	44
Court Hearings Held	8
▪ 6 Initial Appearances; to include 3 Show Cause Hearings simultaneously	
▪ 2 Pre-Trials	
Total Amount of Payments Received	\$18,917.00