The Swansboro Parks & Recreation Department offers several memorial options to honor individuals, families, groups, or special occasions. All prices include materials, installation, and a commemorative plaque.

- Memorial Bench – $1,800
  - Installed for a 10-year term, with renewal available at the end of the term
- Memorial Swing – $1,000
  - Installed for a 10-year term, with renewal available at the end of the term
- Commemorative Plaque on an Existing Bench or Swing – $350



PROGRAM GUIDELINES & IMPORTANT INFORMATION

Memorial benches and swings are placed for a 10-year maintenance term and remain public amenities available for general use. Placement is based on availability and long-term site suitability, with the final location and orientation determined by the Parks & Recreation Department.

Applications are accepted year-round, and installation typically occurs within six months of approval, depending on site conditions and material availability.

All plaque wording must meet town guidelines and is subject to approval prior to production. Personal decorations or memorial items, such as flowers, candles, or keepsakes, are not permitted to ensure public safety and ongoing maintenance standards.

Renewal opportunities may be available at the conclusion of the 10-year term.

During the maintenance period, the department will maintain memorial benches, swings, and plaques. If a memorial is vandalized, stolen, or damaged due to environmental conditions, every reasonable effort will be made to repair the item. If repair is not possible, one replacement memorial will be provided at no cost to the donor.

SWANSBORO PARKS & RECREATION MEMORIAL PROGRAM



What is the Memorial Program?

The Memorial Bench & Swing Program was created by the Swansboro Parks & Recreation Department to provide individuals, families, and community groups with a meaningful way to honor or remember a person, group, or special occasion.

Through this program, donors may contribute memorial benches or swings that are placed in Swansboro parks and other appropriate outdoor spaces. These memorials serve as lasting tributes while remaining public amenities for all to enjoy.

Placements are made at locations determined by the Parks & Recreation Department based on availability, suitability, and long-term maintenance considerations. Exact placement is at the discretion of the department.

Applications are accepted year-round, and all donation costs include the commemorative plaque**.**

APPLICATION

Name:_____

Organization (If applicable):

_____

Address:_____

City:_____ State:____

Contact Number:_____

Email:_____

Name of the person / organization you would like to honor:_____

_____

Message that will appear on the placard (maximum of 100 letters/numbers and/or three lines):

_____

_____

_____

_____

_____

_____

_____

_____

Signature:_____

Date:_____

Please return to Swansboro Parks and Recreation Dept.
830 Main Street Ext.
Swansboro, NC 28584

What is the process for purchasing a Memorial Bench or Swing?

1. Contact the Swansboro Parks & Recreation Department at 910-326-2600 to begin the memorial process.
2. Select a Memorial Option
   - Plaque on an existing bench or swing
   - New memorial swing
   - New memorial bench
3. Choose a Preferred Park or Area
4. Complete the Application
5. Once approved, payment is made to the Town of Swansboro.
6. Installation

The Parks & Recreation Department will coordinate installation. Benches, swings, or plaques are typically installed within six months of approval.

