APPLICATION FOR MEMORIAL OR TRIBUTE TREE PLANTING

1a. Name of person in whose memory contribution is made:

_____ **or**

1b. Name of living person to be honored by the contribution:

_____

2. Type of tree planting preferred:

____ **a. Shade tree** ____ **b. Flowering tree**

____ **c. Evergreen tree** ____ **d. No preference**

3. Person or persons making this contribution:

_____

_____

4. Amount paid: _____

5. Date of application: _____

6. Town staff member receiving application:

_____

Memorial and Tribute Tree Program



TOWN OF SWANSBORO NORTH CAROLINA

PURPOSE

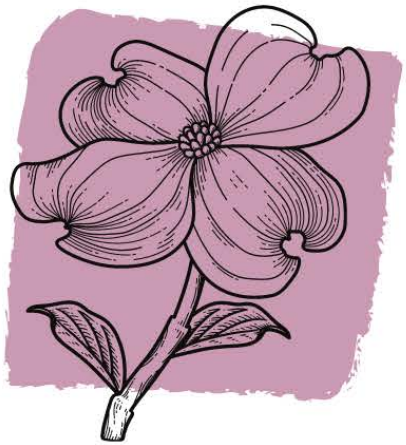
The purpose of the Town of Swansboro Memorial and Tribute Tree Program is to allow friends, family members, residents, and various organizations to: (a) honor the memory of loved ones and friends; (b) express their appreciation or thanks for friends, loved ones, employees, persons in public or military service, persons of accomplishment, or community organizations; and (c) to celebrate special events -- such as births, birthdays, graduations, weddings, retirements, anniversaries, Father's or Mother's Day, and similar events -- in tribute to others.

PARTICIPATION

Individuals, families, groups, and organizations may participate in the Memorial and Tribute Tree Program by making donations to plant trees in public spaces, in a manner consistent with the Town's urban forestry program and this policy.

TREE PLANTINGS

In order to insure that trees to be planted are appropriate and have a good opportunity for survival, tree species will be selected by the Town and will normally be native tree species or hybrid species with a proven history of durability in the Swansboro area.



Tree plantings will be made within the appropriate season of the year to allow root establishment and to support the best opportunity for survival. Donors may express a preference for (1) a shade tree, (2) a flowering tree, or (3) an evergreen tree. The Town will provide appropriate care for trees planted under the program but cannot guarantee tree survival.



PLANTING LOCATIONS

Trees to be planted in the Memorial and Tribute Tree Program will be planted on public property or within landscaping easements obtained by the Town. Planting locations shall be determined by the Town, based on urban forestry program needs, soils, light, topography, water availability, site plans, and maintenance considerations.

DONATIONS

The donation required for a Memorial or Tribute Tree is $150 per tree. The trees to be planted for each donation will normally be 1.5 to 2 inches in caliper, 5-8 feet in height, in 25 gallon containers. The donation amount is designed to cover the cost of the tree, transportation from the nursery, planting and soil amendment materials, planting labor, basic recognition, and early stage care.

RECOGNITION

The Town will provide an acknowledgement of donation to the contributor, a notification will be sent to the honoree (or, in the case of a memorial contribution, to a designated family member), the contributor's and the honoree's name will be entered in the registry of memorial and tribute tree donations, and the name of the honoree will be read at the Town's annual Arbor Day celebration.