



Board of Commissioners Meeting Agenda Item Submittal

Item To Be Considered: **Mayor Pro Tem Appointment**

Board Meeting Date: **December 11, 2023**

Prepared By: **Alissa Fender – Town Clerk**

Overview: In accordance with NCGS 160A-70 and Town Code 30.06, the Board of Commissioners shall select one of their number to act as Mayor Pro Tem.

Background Attachment(s): Town Code 30.06

§ 30.06 SELECTION AND DUTIES OF THE MAYOR PRO TEM.

(A) At the first meeting after their election, the Board of Commissioners shall select one of their number to act as Mayor Pro Tem. A Board member serving as Mayor Pro Tem shall be entitled to vote on all matters and shall be considered a Board member for all purposes, including the determination of whether a quorum is present.

(B) The Mayor Pro Tem shall have no fixed term of office. During the absence of the Mayor, the Board may confer upon the Mayor Pro Tem any of the powers and duties of the Mayor. If the Mayor should become physically or mentally incapable of performing the duties of his office, the Board may by unanimous vote declare that he is incapacitated and confer any of his powers and duties on the Mayor Pro Tem. Upon the Mayor's declaration that he is no longer incapacitated, and with the concurrence of a majority of the Board, the Mayor shall resume the exercise of his powers and duties.

(C) In the event both the Mayor and the Mayor Pro Tem are absent from a meeting, the Board may elect from its members a temporary chairman to preside in such absence.

(OC, § 2-1-6) (Am. Ord. passed 4-13-89)

Statutory reference:

For provisions on Mayor Pro Tem, see G.S. § 160A-70

Recommended Action:

1. Select Mayor Pro Tem
2. Judge Jefferson Griffin to administer the Oath of Office to the Mayor Pro Tem

Action: _____
