



Board of Commissioners Meeting Agenda Item Submittal

Item To Be Considered: **2024 Board of Commissioners Meeting Schedule**

Board Meeting Date: **December 11, 2023**

Prepared By: **Alissa Fender – Town Clerk**

Overview: NCGS 160A-71 provides that the Board establishes a time and place for its regular meetings. The 2024 meeting schedule has been prepared based on the Town’s Administrative Policy 1F which states that the Board of Commissioners meeting dates fall on the 2nd and 4th Monday of each month. Once adopted, the meeting schedule will be posted on the bulletin board outside the Administrative Offices at Town Hall and on the Town website.

A meeting scheduled is provided for review. The schedule does not include certain meetings because they either fall on a Holiday or close to a Town Event.

Background Attachment(s): 2024 Meeting Schedule

Recommended Action: Adopt the 2024 meeting schedule.

Action: _____

