



Historic Preservation Commission Meeting Agenda Item Submittal

Item To Be Considered: **Minor Work/Staff Approval Application Report April-June**

Board Meeting Date: **June 17, 2025**

Prepared By: **Rebecca Brehmer, CFM, CZO- Town Planner**

Overview: **APPROVALS REPORT FOR LOCAL HISTORIC DISTRICT**

Staff Approval

Date: April 11, 2025

Applicant: Brad Phillips

Address: 204 Walnut Street

Action: Install picket fence panel to cover HVAC and propane tank from street view and convert existing plant bed into brick walkway to connect to driveway.

Status: Approved



Action: _____

Date: April 21, 2025

Applicant: Driver Heating and Cooling

Address: 203 Church Street

Action: HVAC unit and ductwork changeout

Status: Approved



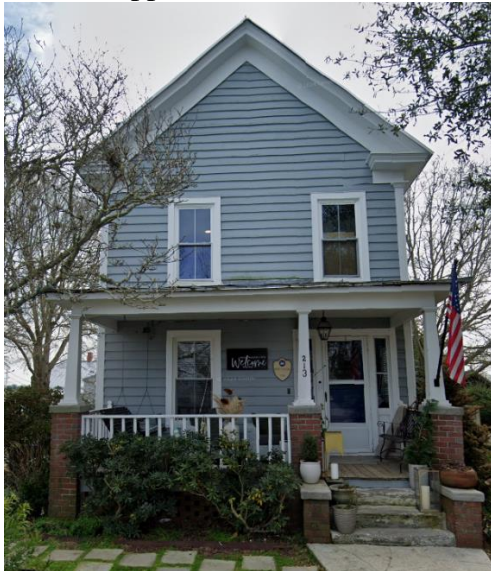
Date: April 30, 2025

Applicant: Edward Venters

Address: 213 Walnut Street

Action: Replace rotten wood on front porch and install drip edge, prevent water from entering attic, repair siding like for like, apply coat of silicone coating to chimney.

Status: Approved



Date: May 15, 2025

Applicant: Coressa Robinson

Address: 214 Walnut Street

Action: Exterior painting all conforming to color palette

Status: Approved



Date: May 19, 2025

Applicant: Jaclyn Shrader

Address: 308 Church Street

Action: In-kind HVAC replacement

Status: Approved



Date: May 28, 2025

Applicant: Carolina Foundation Repairs, Inc.

Address: 211 Elm Street

Action: Replace damaged or spalled existing brick piers in-kind,

Status: Approved



Date: June 5, 2025

Applicant: Anne Shuller

Address: 140 Front Street

Action: Exterior painting consistent with color palette and replace rotten bead board on back of house in kind.

Status: Approved



Date: June 11, 2025

Applicant: Brad Phillips

Address: 204 Walnut Street

Action: Remove rotten handrail and replace existing rotten porch posts

Status: Approved



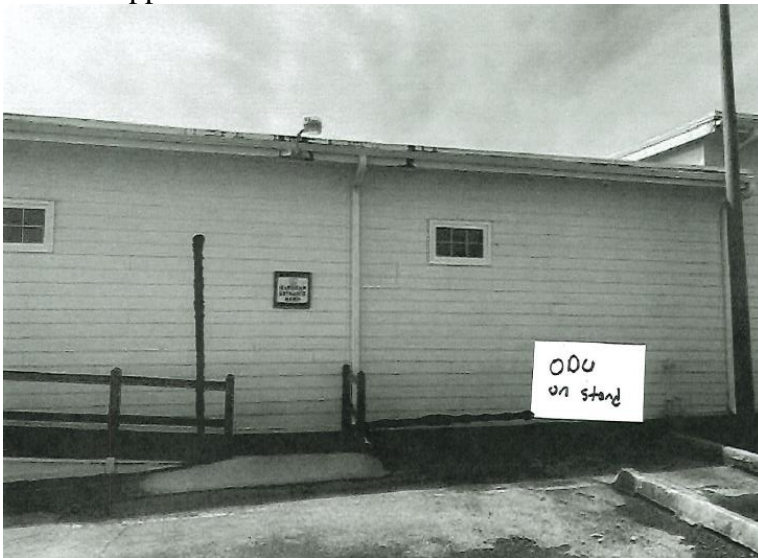
Date: June 12, 2025

Applicant: Carteret Heating & Cooling

Address: 106 Front Street

Action: Install ductless mini split outdoor unit on stand next to building by parking lot and provide screening for the unit

Status: Approved



Minor Work

Date: April 10, 2025

Applicant: Melissa Anderson

Address: 99 Church Street

Action: Remove 2 diseased trees between Saltwater Grill stairs and building at 101 Church Street

Status: Approved

