

Town of Swansboro
Swansboro Parks & Recreation Advisory Board
June 17, 2026

I. Call to Order & Roll Call

The meeting of the Swansboro Parks & Recreation Advisory Board was called to order on Wednesday, June 17, 2026, at 5:30 PM in Swansboro, NC.

Present: Deb Pylypiw, Matthew Prane, Elena Messenger, Jennifer Steele, and Bets Love.

Absent: Ryan Swanson

II. Adoption of Minutes

- a. May 20, 2026, Meeting Minutes- The board reviewed the minutes. One grammatical correction needed to be made. A motion was made to approve the minutes was made by Jenn S with the conditional the correction was made and Matthew P. seconded the motion. Motion was unanimously approved.

III. New Business

IV. Old Business

- a. Survey Results-Assistant Director distributed a survey to the community seeking feedback on types of programs that the recreation department could currently offer. The survey had been out for approximately 30 days. Results were in the packet and shared with the board. There was discussion on the questions, how they were formed, why they did not include any aquatic programs, and why they were specific to one age group. It was pointed out that questions were meant for programs were for what the department can currently offer and age grouped questions asked referred to teens, adults, and preschool. Other questions asked were what types of programs, health and wellness, fitness, arts & crafts, athletics, days, and times of preferred offering. Each question also gave the opportunity to select other and write an answer.
- b. Pumpkin Derby-Director Stanley wanted to ensure that the board agreed that the pumpkin derby was facilitated by the board at the Halloweenie Roast as it was discussed in the previous meeting; everyone agreed. Elena gave a few additional updates, had someone volunteer to build the ramps to send off the pumpkins. Next steps were to review the maps of the existing layout and timeline of the Halloweenie Roast.
- c. Board Documents-During the May meeting it was discussed that all the board documents needed to be reviewed and updated. The focus for the June meeting was the Bi laws. During the next meetings, the remaining board documents will be reviewed.

Bi-law Revisions-The board reviewed and discussed each article and section of the bi-laws. Small additions or suggestions were made. There was a discussion to add an item in Article 1, section B about recommending and proposing programs, events, and services that enhance recreational opportunities and benefit the residents of the Town. Bi laws will be updated and presented again after the remaining documents have been reviewed and discussed.

- d. Municipal Park Enhancement Project-Director Stanley informed the board that request for qualifications had gone out for grant consulting services for the Municipal Park Enhancement Project and two proposals were received. A special meeting will need to be held to review the proposals and make a recommendation to the Board of Commissioners. The board decided on July 8, 2026, to hold a special meeting.

V. Public Comments

A local citizen, Kaylee, expressed interest in volunteer opportunities for Swansboro high school students. She stated that she represented the skating community in Swansboro. The group was in the process of forming a 501c3 organization and is interested in updating the skatepark. The group would like to create a public-private partnership, raise funds, and serve as a liason on the proposed project. A proposal was left for review.

- VI. Adjournment-** At 6:43 PM Elena M called for a motion to adjourn the meeting and Matthew P. seconded the motion; the meeting was adjourned.

Next Meeting

We may need to call a special meeting in the first week of July. If not, the next meeting will be on July 15, 2026