

**Town of Swansboro**  
**EOC/PSB Site Selection Committee**  
**September 25, 2024, Special Meeting Minutes**

In attendance: Board members - Keith Walsh, Commissioner Doug Eckendorf, Roy Herrick, and Melissa Anderson. Junior Freeman was on a leave of absence. Staff in attendance were Fire Chief Jacob Randal, Town Manager Jon Barlow and Town Clerk Alissa Fender.

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**Call to Order**

The meeting was called to order at 6:05 pm.

**Adoption of Minutes**

On a motion by Mr. Herrick, seconded by Commissioner Eckendorf, the minutes for the September 3, 2024, special meetings were approved unanimously.

**Business**

*Continued Discussion on Producing a Portfolio*

The following documents/details were identified for inclusion to the portfolio.

- BeckerMorgan Feasibility Study
- Wooten Plans
- Construction Timelines
- Other Area EOC/PSB/Station Building Plans
- Draft Request for Qualifications (RFQ)

Ms. Anderson shared that the construction timeline dates captured were only estimates and the completion date of June 10, 2026, would be affected by any changes to items in the list.

Property options for expansion beyond the initial five acres to incorporate a town campus were discussed, but the committee agreed to stay focused on finalizing the current project without delays.

After discussion all items were confirmed for inclusion and no other items were added.

*Continued Discussion on Rotary property Ingress/Egress situation research/exploration*

Ms. Anderson shared a letter and a sketch from 2013 of a proposal for the intersection at the property that was related to a proposed subdivision. The sketch proposed an intersection that the committee felt was more of a draft than a formal engineer's plan and for this projected a more detailed engineering solution that addresses specific ingress and egress problems in the area. Concerns were noted with the CVS traffic flow and the possibility of vehicles stacking with the proposed sketch. Ms. Anderson also shared that there was a meeting scheduled for September 26<sup>th</sup> with representatives from JUMPO and NCDOT to discuss the details.

*New Property Acquisition/Discussion/Review*

Chair Walsh shared that he had been put in contact with an agent regarding the possibility of property for purchase of road frontage at the intersection of Highway 24 and Belgrade Swansboro Road. After discussion, the board agreed by consensus that this property was not

of any interest due to its connection with JOED's "Project Coffee" which the Board of Commissioners was currently in support of for Economic Development.

**Chairman/Board Thoughts/Staff Comments**

Commissioner Eckendorf shared that he was excited to see what developments come from the NCDOT and JUMPO meeting. He also shared that he felt the committee needed to present something to the Board of Commissioners soon, and it should include the impacts over the next 5, 10, 15, even 20 years related to the Emergency Operations Center/Public Safety Building.

**Adjournment**

On a motion by Mr. Herrick, seconded by Commissioner Eckendorf, the meeting adjourned at 7:11 pm.