



Board of Commissioners Meeting

Agenda Item Submittal

Item To Be Considered: **Budget Ordinance Amendment #2026-4**

Board Meeting Date: **January 27, 2026**

Prepared By: **Sonia Johnson – Finance Director**

Overview: A Budget Ordinance Amendment is requested by multiple departments.

- 1. Parks and Recreation:** Swansboro Parks & Recreation has received a grant from North Carolina Amateur Sports in the amount of \$4,800. These funds will be used to purchase sports equipment for our Sprout Scouts and Tiny Trekkers programs.

The equipment will support quarterly Saturday programs designed for toddlers and young children, serving ages 1–2 and 3–6. These programs focus on engaging children alongside their parents or caregivers in a fun, open environment that encourages movement and exploration of new activities.

The goal of these programs is to introduce sports and physical activity at an early age without the pressure or commitment of a full season, helping build confidence, coordination, and a positive association with recreation.

Source of Funds: Grants Various

- 2. Finance:** Allocate additional funds of \$7,572 for the payout of accrued leave due to staff resignation.

Source of Funds: Appropriated Fund Balance

- 3. Public Buildings:** Staff has received a proposal from Carteret Heating & Cooling, Inc. in the amount of \$3,728 to complete necessary HVAC electrical repairs at the Parks & Recreation building. The HVAC system is currently not operational and requires repair to restore proper heating and cooling to the facility.

Staff is requesting to appropriate \$3,728 from fund balance to cover the cost of the required electrical repair.

Source of Funds: Appropriated Fund Balance

Background Attachment(s): Budget Ordinance Amendment #2026-4

Recommended Action: Motion to approve Budget Ordinance Amendment #2026-4

Action: _____

AN ORDINANCE AMENDING THE ANNUAL BUDGET FOR FY 25/26

BUDGET ORDINANCE AMENDMENT #2026-4

BE IT ORDAINED by the Board of Commissioners of the Town of Swansboro that the following amendment be made to the annual budget ordinance for fiscal year ending June 30, 2026:

Section 1. To amend the General Fund budget, the following changes are to be made:

<u>Appropriations</u>	<u>Increase</u>
Parks and Recreation	\$4,800
Finance	\$7,572
Public Buildings	\$3,728

<u>Revenues</u>	
<u>Increase</u>	
Appropriated Fund Balance-General Fund	\$11,300
Grants-Various	\$4,800

Section 2. Copies of this budget amendment shall be furnished to the Town Clerk, the Budget Officer, and the Finance Director, to carry out their duties.

Adopted by the Board of Commissioners in regular session, January 27, 2026.

William Justice, Mayor

Attest:

Alissa Fender, Town Clerk