



Board of Commissioners Meeting Agenda Item Submittal

Item To Be Considered: **UDO Text Amendment – Establishing §152.034 Appearance Commission**

Board Meeting Date: **January 27, 2026**

Prepared By: **Jon Barlow – Town Manager**

Overview: At its August 26, 2025, and October 28, 2025, meetings, the Board discussed options for formalizing the Appearance Commission, including private nonprofit status and formation of a Town advisory body. The Board expressed support for an advisory commission, provided staff involvement remained minimal, and the commission served in an advisory capacity only.

The proposed Appearance Commission, pursuant to N.C.G.S. §160D-304, would consist of seven regular members appointed by the Board. Any funds or grants would be administered through the Town's financial system, and staff support would be limited to the Town Clerk for meeting minutes.

On October 28, 2025, the Board unanimously approved creation of the commission.

Background Attachment(s): Ordinance 2026-O1

Recommended Action:

1. Hold a public hearing
2. Motion to adopt Ordinance 2026-O1 establishing the Appearance Committee as a Town advisory committee.

Action: _____
