

TOWN OF SWANSBORO

BOARD OF COMMISSIONERS POLICY NO. 1-B C MONTHLY ~~WORKSHOP~~ MEETINGS

The Board of Commissioners and the Town Manager realize that communication is essential to good government and, as a result, are always striving to improve the lines of information.

Therefore, the following Board of Commissioners Policy shall apply. The Board of Commissioners will hold ~~a Workshop Meeting~~ **two meetings a month** at ~~5:30 pm~~ **6:00 pm** on the ~~2nd Tuesday~~ **first and third Thursday** of the month in the Community Room at Town Hall. The Town Manager, **Clerk and/or other** staff will update the Board on current activities and projects; provide information on matters relating to the upcoming agenda and discuss other pertinent items **during the Future Agenda Topics portion of each meeting.**

~~This Workshop is not intended to replace existing means of communication between the Board and Manager, but rather to improve on the current structure. Additionally, this Workshop is not intended to be a decision making but rather for the exchange of information. Also, this Workshop meeting shall be open to the public.~~

Amended this 17th day of July 2007 by the Board of Commissioners.

Amended this 20th day of October 2015 by the Board of Commissioners.

Amended this 15th day of December 2023 by the Board of Commissioners.

Mayor

Original Policy dated 12/15/1992