



Historic Preservation Commission Meeting Agenda Item Submittal

Item To Be Considered: **Historic District Ordinance Enforcement Discussion**

Board Meeting Date: **May 21, 2024**

Prepared By: **Rebecca Brehmer, Projects/Planning Coordinator, CFM, CZO**

Overview: At its April 16, 2024, regular meeting, the board directed staff to schedule a discussion on enforcement standards currently in the UDO for the Historic District along with ideas on how to improve them.

Under the “Historic District” section in the UDO, Section 152.481 Zoning Ordinance Compliance and Section 152.487 Compliance and Enforcement both touch on this topic. Ideas for improvement in enforcement preliminarily discussed at the last meeting for this discussion included:

1. Requiring a material sample submittal when an application is submitted.
2. Have check-in meetings on-site during a project.
3. Work with the Building Inspector to help with code enforcement. The Building Inspector will not allow a Certificate of Compliance or Occupancy to be issued until the project meets the standards of the approved Historic application.

Background Attachment(s):

1. 152.481 Zoning Ordinance Compliance
2. 152.487 Compliance and Enforcement

Recommended Action: Hold discussion and provide further guidance to staff.

Action: _____
