



# Board of Commissioners Meeting Agenda Item Submittal

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Item To Be Considered: **Ordinance Amendment #3 to the Grant Project Ordinance Budget for the American Rescue Plan Act of 2021:Coronavirus State and Local Fiscal Recovery Funds**

Board Meeting Date: **March 26,2024**

Prepared By: **Sonia Johnson – Finance Director**

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**Overview:** An Ordinance Amendment is requested to the Grant Project Ordinance Budget for the American Rescue Plan Act of 2021:Coronavirus State and Local Fiscal Recovery Funds.

**ARP Fund:** On February 27, 2024, the Board of Commissioners approved to appropriate \$15,000 from fund balance to purchase shade structures for the Splash Pad Enhancement Project at Municipal Park.

**Source of Funds: Transfer from General Fund**

**Background Attachment(s):** Ordinance Amendment #3 to the Grant Project Ordinance Budget for the American Rescue Plan Act of 2021:Coronavirus State and Local Fiscal Recovery Funds

**Recommended Action:** Motion to approve Ordinance Amendment #3 to the Grant Project Ordinance Budget for the American Rescue Plan Act of 2021:Coronavirus State and Local Fiscal Recovery Funds.

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**Action:** \_\_\_\_\_  
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**Ordinance Amendment #3 to the Grant Project Ordinance Budget for the American Rescue Plan Act of 2021: Coronavirus State and Local Fiscal Recovery Funds**

**BE IT ORDAINED** by the town council of the Town of Swansboro that the grant project budget for the American Rescue Plan Act of 2021 is amended as follows:

**Section 1:** The following Revenues and appropriations are amended for additional expenditures.

	<b>Current Budget</b>	<b>Change</b>	<b>Revised Budget</b>
CSLRF Funds	<b>\$1,087,599.25</b>	<b>\$15,000</b>	<b>\$1,102,599.25</b>

**Appropriations**

CSLRF Project	<b>\$1,087,599.25</b>	<b>\$15,000</b>	<b>\$1,102,599.25</b>
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**Section 2:** The Town has elected to take the standard allowance, as authorized by 31 CFR Part 35.6(d)(1), and expend all its ARP/CSLFRF funds for the provision of government services.

**Section 3:** The following amounts are appropriate for the project and authorized for expenditure:

<b>Internal Project Code</b>	<b>Project Description</b>	<b>Expenditure Category (EC)</b>	<b>Cost Object</b>	<b>Appropriation of ARP/CSLFRF Funds</b>
001	Premium Pay for period of July 1, 2021 through February 28, 2022	4.1	Salaries	\$45,375.00
			Benefits	\$ 8,951.92
002	Revenue Replacement funds are allocated to general services provided by our jurisdiction, included but not limited to maintenance & repairs to Town facilities, firefighter equipment, Parks & Recreation equipment/improvements to parks, Police vehicles, Public Works equipment/vehicle, and equipment that provides quicker restoration in an emergency situation.	6.1	Provision of Government Services	\$1,016,192.76
003	Unassigned			\$10,204.57
004	Transfer from Capital Reserve	6.1	Provision of Government Services	\$21,875
	<b>TOTAL</b>			<b>\$1,102,599.25</b>

**Section 4:** The following revenues are anticipated to be available to complete the project:

<b>ARP/CSLFRF Funds:</b>	\$1,065,724.25
<b>Capital Reserve Fund Transfer:</b>	\$ 21,875
<b>Transfer from General Fund</b>	\$ 15,000
<b>Total:</b>	<b>\$1,102,599.25</b>

**Section 5:** The Finance Officer is hereby directed to maintain sufficient specific detailed accounting records to satisfy the requirements of the grantor agency and the grant agreements, including payroll documentation and effort certifications, in accordance with 2 CFR 200.430 & 2 CFR 200.431 and the Town's Uniform Guidance Allowable Costs and Cost Principles Policy.

**Section 6:** The Finance Officer is hereby directed to report the financial status of the project to the governing board on a quarterly basis.

**Section 7:** Copies of this grant project ordinance shall be furnished to the Budget Officer, the Finance Officer and to the Clerk to Town Council.

**Section 8:** This grant project ordinance expires on December 31, 2026, or when all the ARP/CSLFRF funds have been obligated and expended by the Town, whichever occurs sooner.

Adopted by the Board of Commissioners in regular session, March 26, 2024.

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John Davis, Mayor

Attest:

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Alissa Fender, Town Clerk