



## SWANSBORO HISTORIC PRESERVATION COMMISSION CERTIFICATE OF APPROPRIATENESS

Application # COA-2024-06

I Hereby apply to the Swansboro Historic Preservation Commission for a Certificate of Appropriateness (COA) for the structure, project, or proposed restoration, modification or change one the following property located within the Historic District:

**NAME:** Amelia Dees-Killette for the Swansboro Historical Association

**MAILING ADDRESS:** P.O. Box 1574 Swansboro, N.C. 28584

**ADDRESS OF AFFECTED PROPERTY:** 106 Water Street, Swansboro, at the back of the lot, JT Bartley Privy, owned by the Swansboro Historical Association and the NW side of 114 Main Street, David G. Ward House owned by EG Smithson.

**PHONE NUMBERS:** (910-467-5875)

**Indicate if you need a pre-application review:** No (Note: A pre-application review is required for all projects exceeding a cost of \$10,000 and/or involving new construction projects with a minimum square footage of 1,000 sq. ft. or addition of 500 sq. ft.)

**INSTRUCTIONS: (Please initial that you read and understood these instructions)**

- 1) Each application must include a written property description. In the space provided or on additional sheets, describe the nature and extent of the proposed work to include a listing of materials and dimensions. Physical material samples will be required as part of the application package. Provide sufficient detail to allow the Swansboro Historic Preservation Commission (SHPC) to make an informed decision regarding appropriateness. **Initial here: ADK**
- 2) For each specific type of activity, attach the following materials: (check the applicable category)
- 3) **EXTERIOR ALTERATION:** Photograph(s) and sketch(es) showing existing conditions and proposed changes for each effected area. **Initial here: ADK**
- 4) **NEW CONSTRUCTION/ADDITIONS:** a) Plot plan showing all new construction on proposed site; b) preliminary or final drawings showing proposed design of new construction or new addition (elevations required); c) descriptions, samples, and specifications indicating materials and textures used on exterior construction; d) statement by owner of how proposed new construction meets the intent of the SHPC design guidelines for projects involving new buildings with more than 1,000 sq. ft. or addition of 500 sq. ft.; and e) deed of property; f) Massing Study sealed by engineer or architect (find details in Appendix III Section 11 New Construction of the Town Unified Development Ordinance). **Initial here: ADK**
- 5) **MOVING / DEMOLITION:** a) Photographs of building to be moved or demolished (including photos of all elevations and a streetscape); b) written description of reason for move or demolition; and c) for moving requests, a photograph of proposed site for relocated building and a plot plan showing exact building location with pertinent dimensions. **Initial here: ADK**

**ALL SKETCHES, DRAWINGS, COLOR CHIPS, ETC. MUST BE SUBMITTED IN MULTIPLES OF TWO (2) and "8 1/2 x 11" SIZE PAPER IS PREFERRED.**

**PROJECT DESCRIPTION** (Attach additional sheets if necessary):

(See attached sheet)

The applicant(s) and/or his/her representative(s) are required to appear before the Swansboro Historic Preservation Commission to present, discuss and clarify the application the night of the meeting. If the applicant is not the owner of the property a written statement by the owner is required prior to the meeting for the applicant to pursue the COA. **Initial here: ADK**

Any applicant(s) requiring a "CAMA" permit, must submit the approved CAMA application with CAMA official(s) signature(s), prior to the review of the COA by the Swansboro Historic Preservation Commission. **Initial here: ADK**

All applications become the property of the Swansboro Historic Preservation Commission for the Town of Swansboro. This application shall be completed and returned to the Planning Department at least **seventeen** (17) days **before** the Swansboro Historic Preservation Commission meeting at which the application may be considered. **Initial here: ADK**

Decisions made regarding the COA application by the Swansboro Historic Preservation Commission must be followed. Any changes to the project that are not outlined in the application must go through the COA amendment process. Failure to follow the order of the COA will result in code enforcement as outlined in § 152.487 COMPLIANCE AND ENFORCEMENT. **Initial here ADK**

It is the policy of the Swansboro Historic Preservation Commission that the board shall act as one body. Accordingly, individual members should not give personal opinions on applications submitted to the Swansboro Historic Preservation Commission, and no such individual opinion shall bind the Swansboro Historic Preservation Commission in any way. **Initial here: ADK**

**Signature of Applicant** Date *Amelia Dees-Killette*, June 25, 2024

**STAFF USE ONLY**

Application received by: Date: Application reviewed with applicant by: Date:  
How: In person By Phone

✓ Fee Paid: Receipt Number *\$200*

Comments:

*Section 21:  
Relocation of  
buildings*

*Rebecca Bunker 7/10/24*

## Attached Sheet for proposed J.T. Bartley Privy/Post Office move

### Project Description:

The Swansboro Historical Association requests you allow us to move the JT (Thomas) Bartley Privy, ca 1890s, located at the back 106 Water Street, to 114 Main Street on the NW side of the David G. Ward House, ca 1902.

The small building, one of the most talked about contributing properties in the National Historic Register district, is a delight for people on our guided walking tours. But where it is located now it is crowded on a lot with non-contributing buildings and soon will be near the parking lot of a new restaurant and taproom, *The Thirsty Mullet*, scheduled to open later in the year making it even harder to see and more vulnerable to damage. This is not its original location. The JT Bartley House for which it was built is not visible from the structure and is on the opposite corner of the block

Sue Ellen and Harvey Dixon, and EG Smithson, the owners of the two properties, approve of this move and a signed permission form from them will accompany the application.

Mr. Smithson, however, requests that we guarantee we will move the structure if in the future its location at 114 Main Street impedes a sale of the property. A signed written statement from the SHA will also accompany the application. Some of the places discussed for moving the structure would be to the Swansboro Area Heritage Center at the historic Emmerton School at 502 Church Street or the backyard of 140 Front Street possibly facing Water Street, also within view of the Bartley House. Our plan is to keep it at 114 Main Street.

The Board of Directors feels that this move is perfect for the traveling Privy/Post Office. It's location within view of the Bartley House will allow its story to be told not only as a privy but according to tradition where Georgia Bartley, Thomas Bartley's wife and the first woman postmaster, distributed the mail. The Historical Association hopes to create a small exhibit inside that will show its unique history. This location to show the post office history is perfect since Swansboro post offices in the late 19<sup>th</sup> and 20<sup>th</sup> century were all in various places on this street or within a block or so.

Rebecca---I am working on the measurements, photographs and other parts of the application Is this enough for me to go ahead and send you by the end of the week? I hope to get it all finished by Friday the 5<sup>th</sup>

*Rebecca - 6/25/12*

**Additional Information for the COA to move the JT Bartley Privy/Post Office from 106 Water Street to 114 Main Street**

**The Swansboro Historical Association recently learned that our original plan to have the Town of Swansboro help us move the Privy is not an option. Here is the information we have on that move keeping in mind this is not a house but a small out- building that is 8' 2" wide, 5' 2" deep, 8' high walls and 11' 1" height at its peak.**

**More information will be made available as soon as we find another mover.**

**SECTION 21 RELOCATION OF BUILDINGS. Requirements**

Applications for a Certificate of Appropriateness for building relocation should include:

1) a detailed description of the preparation work that will be necessary to move the structure;

**This will be determined by the mover but we assume nothing needs to be done except remove the cinderblocks after two wooden beams have been installed to lift it up.**

2) detailed photographs of the structure and building site, including significant vegetation;

**There is no vegetation at either site that will be affected by the move. See attached map for a suggestion of where the structure may be placed. This is negotiable with the HPC.**

3) a site plan of the original site indicating the footprint of the structure and location of significant vegetation;

**See attached photo. It is at the back of the house crammed on the property line which is not its original location from 1893 (to the best of our knowledge) nor the late 20<sup>th</sup> century.**

4) the proposed route of the move;

**Depending on the movers' preference the structure will go into the parking lot of the property next door and out to Elm Street to the corner and then down Main Street to its new location, or out to Moore Street, down to Water Street and then up to Main Street to its new location.**

5) a map indicating trees along the route that will be affected by the move and how they will be impacted;

**The structure should not affect any trees or powerlines. This will be verified once we have a mover engaged.**

6) agreements with the utility companies; N/A

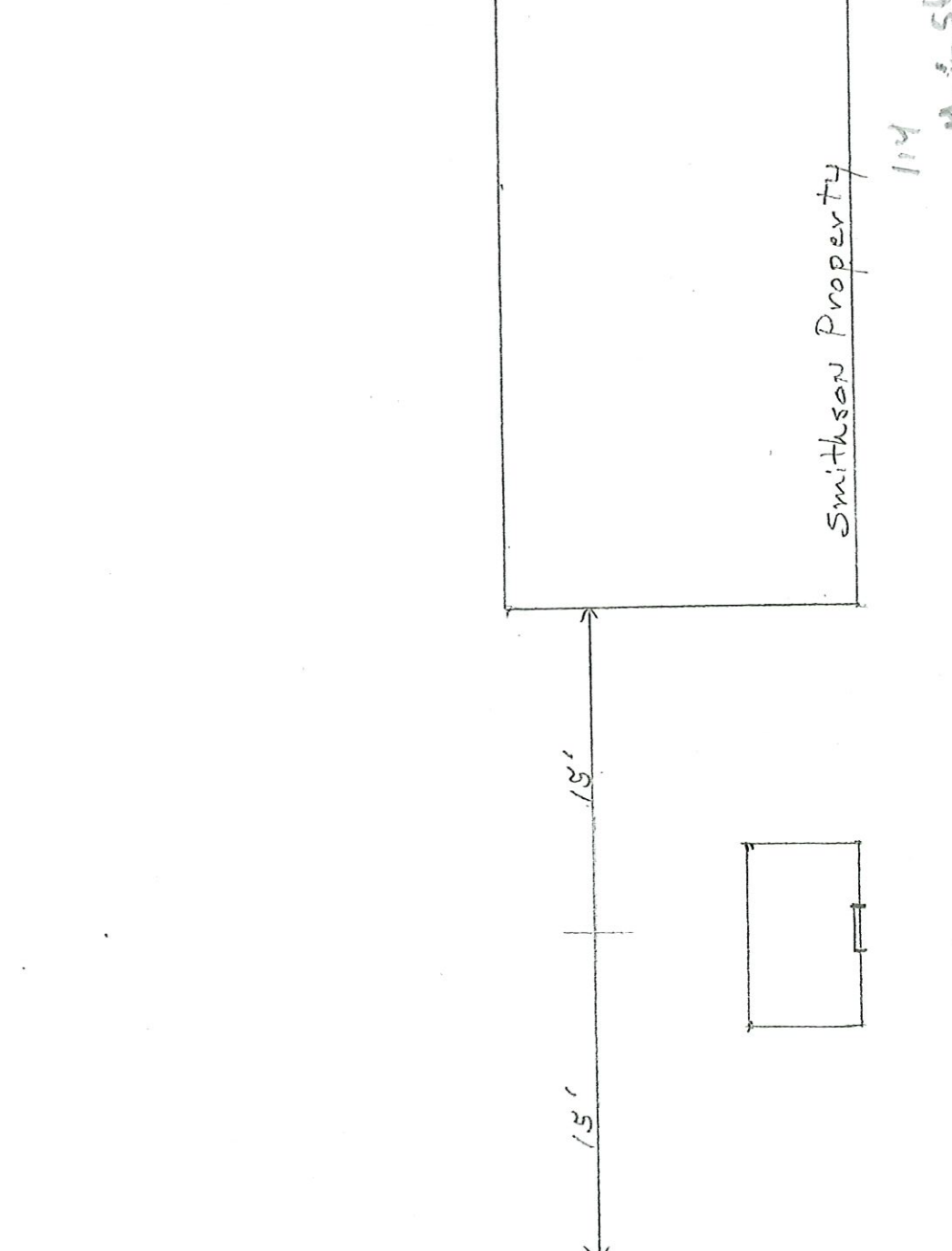
7) arrangements of notification with the Swansboro Police Department.

**To be submitted before the move.**





Proposed site for relocation of Privy/Post Office at 114 Main Street



100' x 60' x 60' x 60'

EXISTING Side walk

1/8 INCH = 1 FOOT