



# Tourism Development Authority

## Regular Meeting

### Agenda Item Submittal

---

Item To Be Considered: **Funding Request – Town of Swansboro**

Board Meeting Date: **July 10, 2025**

Prepared By: **Sonia Johnson – Finance Director**

---

**Overview:** The Town of Swansboro is requesting funding for the rental of portable restrooms while the Visitor's Center is closed.

At the request of the Town Board of Commissioners at the June 10, 2025, regular meeting, staff explored options for providing portable restroom facilities while the Visitor Center is closed.

The Town obtained a quote for renting two portable restroom stalls at a monthly rate of \$475.00.

Previously, the TDA Board directed staff to obtain quotes for the purchase of a portable restroom trailer. It has been recommended that a salesperson visit the site to evaluate whether the available space is suitable to accommodate such a trailer.

If the board desires to fund the portable restrooms for a duration of 4 months the cost is estimated with tax at approximately \$2,000. If approved a budget amendment but also need to be approved.

#### **Background Attachment(s):**

1. Toi Toi Quote
2. Budget Amendment #2026-1

#### **Recommended Action:**

1. Motion to approve funding request
2. Motion to approve budget amendment #2026-1

---

**Action:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_