



Board of Commissioners Meeting Agenda Item Submittal

Item To Be Considered: **Budget Ordinance Amendment #2023-02**

Board Meeting Date: **January 23, 2023**

Prepared By: **Sonia Johnson, Finance Director**

Overview The budget ordinance needs to be amended for multiple departments.

1. **Fire Department:** Two staff members resigned, and payment of accrued vacation leave to include retirement benefits of \$18,991 needs to be disbursed.

Source of Funds: Appropriated Fund Balance

2. **Police Department:** An employee was promoted to an exempt position and payout for compensatory time to include retirement benefits of \$4,537 needs to be disbursed.

Source of Funds: Appropriated Fund Balance

3. **Emergency Management:** Internet was installed last Fiscal Year at the Swansboro Methodist Church/temporary EOC in preparation of 2022 hurricane season. The annual cost for the service is \$1,575. Requesting \$1,575 be appropriated from fund balance for its intended purpose.

Source of Funds: Appropriated Fund Balance

4. **Parks & Recreation:** In late September 2022, Moore Street Dock was damaged due to Tropical Storm Ian. The storm was not declared a disaster; therefore, the Town would not be eligible for FEMA disaster funds. The total cost to repair the dock is \$3,600. Requesting \$3,600 be appropriated from fund balance.

Source of Funds: Appropriated Fund Balance

5. **Church Street Dock:** On 7/28/2022, the power pedestal was damaged by an insured vessel during their stay. The cost to repair and install the power pedestal is \$1,864. The Town received the funds from the boater's insurance provider, and it will be used to pay for the damage.

Source of Funds: Insurance Proceeds

6. **Festivals & Events:** Additional funds were received for the 2022 Flotilla boat prizes. Downtown restaurants donated the funds and specifically requested that they go toward improving the prizes for boat winners. The donated funds totaled \$1,600. Acknowledge receipt of \$1,600 for Festival & Events /Flotilla Expenses for prizes and payout.

Source of Funds: Festivals & Events

Action: _____

- 6. Reappropriations:** Funds that went back to fund balance because they were not used prior to the end of last Fiscal Year.

Source of Funds: Appropriated Fund Balance

| Department | Purpose | Amount |
|-----------------|-----------------------|---------|
| Fire Department | Radios & Installation | \$1,915 |

Background Attachment(s): Budget Ordinance Amendment #2023-02

Recommended Action: Motion to approve Budget Ordinance Amendment #2023-02

**AN ORDINANCE AMENDING THE ANNUAL BUDGET FOR FY 22/23
BUDGET ORDINANCE AMENDMENT #2023-02**

BE IT ORDAINED by the Board of Commissioners of the Town of Swansboro that the following amendment be made to the annual budget ordinance for fiscal year ending June 30, 2023:

Section 1. To amend the General Fund budget, the following changes are to be made:

| <u>Appropriations</u> | <u>Increase</u> |
|-----------------------|-----------------|
| Fire Department | \$20,906 |
| Police Department | \$4,537 |
| Parks & Recreation | \$3,600 |
| Church Street Dock | \$1,864 |
| Emergency Management | \$1,575 |
| Festivals & Events | \$1,600 |

| <u>Revenues</u> | <u>Increase</u> |
|---------------------------|-----------------|
| Appropriated Fund Balance | \$30,618 |
| Insurance Proceeds | \$1,864 |
| Festivals & Events | \$1,600 |

Section 2. Copies of this budget amendment shall be furnished to the Town Clerk, the Budget Officer, and the Finance Director, to carry out their duties.

Adopted by the Board of Commissioners in regular session, January 23, 2023.

John Davis, Mayor

Attest:

Alissa Fender, Town Clerk